

Harrison County Regional Sewer District

March 20, 2013 Meeting Minutes

Meeting Date: March 20, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Jim Klintstiver	Board Member
J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)
Rusty Sizemore	Board Member (Town of Lanesville)*
Tony Combs	Board Member (Secretary)
Dan Lee	Board Member
Rob Huckaby	Stantec

Guests:

Jill Saegesser	River Hills Development
Herb Schneider	Town of Lanesville

**Town voting member.*

Action Items:

- 1. Bid Opening: New Salisbury Sanitary Sewer Project:** The Bid Opening for the project was held promptly at 8:30 am. A total of nine (9) bids were received and read aloud as follows:

<u>Bidder</u>	<u>Division I</u>	<u>Division II</u>	<u>Deduct for Award of Both</u>
Dan Cristiani	\$1,233,000*	\$1,233,000	\$0
Flynn Brothers	\$1,846,000	\$678,000	\$64,000
Graves Plumbing	-	\$676,767	-
Infrastructure	\$1,500,486	-	-
Lykins Contracting	\$1,687,258	-	-
MAC Construction	\$1,628,566.64	\$640,433.36	\$5,000
Mitchel & Stark	\$1,589,651.20	\$557,200*	\$0
Pace Contracting	-	\$670,000	-
Padgett Construction	-	\$673,000	-
T&C Contracting	\$1,487,270.15	-	-
TSI Paving	\$1,366,454	-	-
<i>Engineer's Estimate</i>	<i>\$1,360,000</i>	<i>\$400,000</i>	

**Apparent low bidder*

Bids were taken under advisement to allow for the District's Engineer, Attorney, and Grant Administrator an opportunity to review. A recommendation for award will be made at the next meeting.

2. **February 20, 2013 HCRSD Board Meeting Minutes:** *Motion made by J.R. Eckart, seconded by Gary Davis to approve the minutes. Motion approved unanimously.*

3. **Berkshire WWTP Operations Report (February):** Steve Tolliver presented the February 2013 Operations Report and reported the following: 1.) The plant remains in compliance and there were no issues to report. 2.) Flow was up quite a bit for the month of February due to a large number of rain events. Even with the increase in flow the plant was still only running at 30% capacity. 3.) There was an issue with the lift station at the mobile home park. The lift station is owned by the mobile home park and is NOT the District's responsibility. Steve Tolliver walked them through the process of getting the issue fixed. The issue at the lift station was immediately resolved and is now functioning properly. 4.) Steve advised that the calibration of the flow meter is required annually. Calibration of the flow meter has been completed. *Motion made by J.R. Eckart, seconded by Jim Klintstiver to approve the February Operations Report. Motion approved unanimously.*

4. **New Salisbury Project Update:**
 - a. **EDA Review Update:** The New Salisbury bids will be reviewed to confirm everything was submitted as required per the bid documents for the lowest, responsive, responsible bidder for each Division. Upon verification the Board will send its recommendation by letter to EDA along with other items that have been requested. Upon EDA approval the Board can award the project(s). If approvals from EDA are secured in time an award for each Division will be made at the next Board meeting in April. Jill Saegesser will draft the required "Recommendation of Award Letter" that must be signed by the District and submitted to EDA. *A motion was made by Gary Davis to allow Tom Tucker to sign the "Recommendation of Award Letter" to EDA outside of a District Board meeting. The motion was seconded by Jim Klintstiver. Motion was approved unanimously.*
 - b. **WWTP Plan Approval (IDEM):** Bob Woosley reported that he is providing IDEM additional information requested. This information will be transmitted to IDEM this week. It is anticipated the construction permits for both Divisions will be secured prior to the Board meeting in April.

5. **Stormwater Demonstration Project:**
 - a. **Lanesville School Campus:** The Contractor is working on updating shop drawings to include the new stormwater quality unit. JR Eckart requested that any proposed changes to the unit be submitted to the sub-committee for review and approval.
 - b. **Corydon School Campus:** JR Eckart asked for a status update on this project. Bob Woosley will request that Rob Huckaby send out an update to the Board.

6. Lanesville Interchange Sewer Project:

- a. **Design Update:** Bob Woosley distributed a summary sheet that included the design updates for the Lanesville Interchange Sanitary Sewer Project. Revisions to the update were discussed. Revisions will be made and sent to everyone for review. Upon acceptance the information will be transmitted to the Corydon Democrat in hopes of providing an overall update to the general public.

7. Treasurer's Report:

- a. *A motion was made by Jim Klinstiver, seconded by J.R. Eckart to approve the February Treasurer's report. Motion approved unanimously.*
- b. *A motion was made by J.R. Eckart, seconded by Jim Klinstiver to approve the following invoice payments, motion approved unanimously.*
 - i. Aqua Utility Service – Calibrate Flow Meter \$640.17
 - ii. Town of Corydon – Feb sewer bills \$6,848.70
 - iii. Harrison REMC – WWTP electric service \$996.27
 - iv. Aqua Utility Services – March WWTP Operation/Sludge \$3,480.60
 - v. Heritage Engineering – Bidding Assistance & RR Fee \$8,270.00
- c. *A motion was made by J.R. Eckart, seconded by Gary Davis to approve the following invoice from the District's Lanesville Interchange Grant Account, motion approved unanimously.*
 - i. Heritage Engineering – Lanesville Int. Design \$10,179.00
- d. *A motion was made by Gary Davis, seconded by Jim Klinstiver to approve the following invoice from the District's General Operation's Account, motion approved unanimously.*
 - i. Heritage Engineering – Mgmt Support \$1,612.70
- e. *A motion was made by Jim Klinstiver, seconded by Gary Davis to approve the following invoice from the District's General Operation's Account, motion approved unanimously.*
 - i. Dillman, Chastain, & Byrd – Meeting and Letter to SSK \$125.46

8. Other Items:

- a. **North Harrison Schools:** Bob Woosley shall prepare information regarding how to best serve the school with sanitary sewer service. This information shall also be submitted to Jill Saegesser. This potential project will be discussed at the District's April Board meeting.

Next Meeting:

Regular Board Meeting: **Wed. April 17, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

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Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)