

Harrison County Regional Sewer District

March 15, 2019 Meeting Minutes

Meeting Date: February 15, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E. Board Member

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. February 15, 2019 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (February):** Steve Tolliver reported the plant met all permit requirements during the month despite massive amounts of inflow and infiltration during the month due to the numerous rain events. Steve mentioned the I&I was a direct result of the mobile home park. *A motion was made by Dan Lee, second by Tony Combs to accept the Operations Report. Motion approved unanimously.*
 - b. Flow Meter:** Steve reported the flow meter received its annual calibration.
 - c. UV System:**
 - Steve reported the recent rain events caused flooding of the UV system which damage part of the system that controls the intensity of the unit. He has sent it off for repairs. It can be utilized in the interim by running it at full power. UV season officially begins on April 1st.
 - Steve informed the Board he utilized the last remaining bulbs in his inventory and had to order 6 bulbs and o-rings to keep in storage as back-ups. He said moving forward he will be adding a report each month that shows inventory and

if anything has been utilized during the month. He feels this will keep everything transparent for the Boards information.

- d. **Monitoring Equipment Replacement:** Steve is still in the process of securing quotes and looking at options for the replacement equipment.

3. New Salisbury Sewer System:

- a. **Repair of Corydon Junction Force Main:** The force main was damaged as a result of a new water meter being installed for a new home. The boring machine used to install the water line cut into the top of the force main. Bob Woosley contacted Dan Cristiani Excavating and had them make the emergency repair. The line has now been repaired and is back in service. Bob contacted Ramsey Water regarding this matter. They have shown proof of calling in their utility locates, for whatever reason the District does not show receiving a utility locate request. Matt Beckman suggested we follow up with 811 to determine where the locate request was sent. Bob will follow up with 811.
- b. **Star Gas Lift Station fence damage:** On March 2, 2019 a driver lost control of their vehicle and caused damage to the fence. Per the police report obtained the driver unfortunately did not survive the accident. Our insurance carrier has instructed us to have the fence repaired immediately and send them a copy of the invoice. They will take care of getting it paid. Bob Woosley is in the process of getting this work completed.
- c. **Extension of Sewer to proposed Veterinary Clinic (7750 SR 135) and 7770 SR 135:** Bob reviewed the request for sewer service at 7770 SR 135. The property owners septic system has begun to fail and they are looking for a way to connect to the sanitary sewer system. Bob has prepared a preliminary plan that would allow for connection of both 7770 and 7750 SR 135. Estimated cost for these improvements is \$40,000. This would be a small diameter force main with each parcel being required to install a privately owner grinder pump. The Board instructed Bob to approach the EDC to determine if they had funds to put towards assistance in construction of this line.
- d. **Service to vacant 1 acre tract along SR 64 (between the Eye Clinic and Car Lot):** Clayton Homes (based out of Georgetown, IN) has a client that would like to locate a 5 bedroom home on this parcel. They are concerned a conventional septic system may not have sufficient room or the soils may not sustain a system. They have asked if the District would allow for connection to the existing 6" force main that runs along SR 64. The Board had a lengthy discussion, some in favor of allowing this immediately while others wanted to know if they investigated the option for an onsite system and if that had been ruled out. The Board instructed Bob to ask Clayton Homes if they have ruled out the use of a septic system.

- 4. **HCCF Funding Request:** Bob Woosley provided a copy of the funding request letter submitted to the Harrison County Community Foundation for planning grant funds per the discussion at the February meeting. See last month's notes regarding the request and discussion held with Steve Gilliland (HCCF) and Lisa Long (Chamber of Commerce).

- 5. **Milltown WWTP Improvements Project:** Bob Woosley and Bill Byrd provided an update on the Town's efforts to secure funding from Harrison and Crawford Counties. The Town has committed to moving forward with the project regardless if they secure funding from either County. If they fail to secure funds from the Counties the project

scope will be reduced to reduce cost, some of the items they intended to complete would be dropped from the project.

6. Treasurers Report:

- a. *Motion made by John Kintner, second by Tony Combs to approve the February Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Charlie Crawford to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,587.86
ii. Duke Energy – lift station electric service	\$26.33
iii. Town of Corydon – Feb sewer bills	\$3,615.03
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$4,053.77
v. Heritage Eng. – retainer/website hosting	\$895.20

- c. *Motion made by Gary Davis, second by Tony Combs to approve the invoice from Heritage Engineering in the amount of \$1,162.50 for County Support Services. This invoice will be forwarded to the County to be paid from the District's County account number 30302. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **Friday April 19, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative