

Harrison County Regional Sewer District

March 17, 2023 Meeting Minutes

Meeting Date: March 17, 2023
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Dave Coburn	Board Member (Town of Corydon)
Herb Schneider	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Aaron Tolliver	Aqua Utility Services
Mike Amburn	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Bill Byrd	Board Member (Town of Milltown)
Dan Lee, P.E.	Board Member
Steve Tolliver	Aqua Utility Services (System Operator)

Guests:

None present

**Town voting member. (2023 vote will belong to the Town of Milltown)
(Order of voting: 2023 – Milltown, 2024 – Lanesville, 2025 - Corydon)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session. The executive session ended at 8:30 am.
- 2. Town of Lanesville Representative:** The Town of Lanesville has informed the District that Terry Schmelz has been replaced on the Board by Herb Schneider. This shall become effective immediately.
- 3. Town Vote:** The Town of Milltown's representative was not present at the meeting. The Town vote went to the Town of Lanesville during this meeting.
- 4. February 17, 2023 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by Tony Combs, to approve the meeting minutes. Motion approved unanimously.*

5. Berkshire WWTP:

a. WWTP Expansion Project:

- 1) Funding: Rural Development (RD) United States Department of Agriculture (USDA) Funding:** Bob Woosley informed the Board the official submittal for funding was made on 03/01/23. The District's SAMS number (Unique Entity ID Number) must be re-activated (old number was placed as in-active in the system due to non-renewal). Thus far getting the number re-activated has proved to be a challenge due to the third-party administrator that was hired by the Federal Government to oversee the system. Funds cannot be officially secured and obtained until the Unique Entity ID Number has been re-activated. We hope to have this resolved this month. If all goes well the District should receive a decision on funding by the end of March 2023.
- 2) Rural Development Certification of Officers Form:** *A motion was made by Darin Duncan, second by Gary Davis, to allow Tom Tucker (President) and Tony Combs (Secretary) to sign the required Certification Form. Motion passed unanimously.*

b. Operations Report (February):

- 1) Report:** Mike Amburn presented the February operations report. All parameters were met for the month of February. *A motion was made by Charlie Crawford, second by Darin Duncan, to accept the February operations report. Motion approved unanimously.*

- 6. Ordinance No. 2023-01 – Lanesville Interchange Service Area Sewer Rates:** This ordinance sets new rates and charges for customers at the Lanesville Interchange. This Ordinance was introduced at the February meeting. Copies of the Ordinance were posted to the District's website and were also made available at the meeting. There was no public present and no comments have been provided by any members of the public. *A motion was made by Tony Combs, second by Darin Duncan, to approve Ordinance No. 2023-01. Motion approved unanimously.* Chris Byrd will follow up with the Corydon Democrat to publish the required legal notice in the newspaper. This ordinance becomes effective on April 1, 2023.
- 7. Ordinance No. 2023-02 – Sewer Use Ordinance:** This ordinance replaces the District's current sewer use ordinance. This Ordinance was introduced at the February meeting. Copies of the Ordinance were posted to the District's website and were also made available at the meeting. There was no public present and no comments have been provided by any members of the public. *A motion was made by Tony Combs, second by Gary Davis, to approve Ordinance No. 2023-02. Motion approved unanimously.* Chris Byrd will follow up with the Corydon Democrat to publish the required legal notice in the newspaper.
- 8. Treasurers Report**
 - a. Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Charlie Crawford, second by Tony Combs, to approve the Treasurers Report. Motion approved unanimously.*

- b. Claims:** *Motion made by Gary Davis, second by Darin Duncan, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,909.36
ii. Duke Energy – lift station electric service	\$48.56
iii. Town of Corydon – February sewer bills	\$7,224.71
iv. Lanesville Utilities – February sewer bills	\$5,364.11
v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,556.10
vi. Church Langton Loop & Banet – draft ordinance, etc.	\$1,600.00
vii. Bose McKinney & Evans – General, prop acq., IDEM Permit	\$4,904.00
viii. Georgetown Municipal Utilities – sludge treatment	\$600.00
ix. Paxton Media Group – various ads	\$236.76
x. Heritage Eng. – Retainer/web site/other tasks	\$9,833.00

- 9. County Funding Request:** Charlie Crawford and Chris Byrd have not yet met with the County Council to discuss the \$100,000 funding support discussed at last months meeting. They are trying to meet with them next week. Charlie and Chris will report back to the Board once this has occurred.
- 10. County Loan:** The District has steadily incurred rising costs and other unforeseen costs due to customer issues that have resulted in funding becoming a real concern. At last month's meeting the Board discussed the possibility of the County converting the current balance on the \$250,000 loan to a grant. A request has not yet been made to the County regarding this item. This item will be discussed further at the April meeting.
- 11. IDEM Construction Permit:** *A motion was made by Darin Duncan, second by Charlie Crawford, to allow Chris Janak with Bose McKinney & Evans to defend any challenges to the construction permit issued by IDEM for the Berkshire WWTP Improvements Project. Motion passed unanimously.*
- 12. Berkshire WWTP Easement:** *A motion was made by Tony Combs, second by Charlie Crawford, to allow Chris Janak with Bose McKinney & Evans to file for a declaratory judgement for the District's rights to enforce the use of our sanitary sewer easement at the Berkshire WWTP. Motion passed unanimously.*

Next Meeting:

Regular Board Meeting: **April 21, 2023 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Herb Schneider, Town Representative