

# Harrison County Regional Sewer District

## March 18, 2015 Meeting Minutes

Meeting Date: March 18, 2015  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Rusty Sizemore	Board Member (Town of Lanesville)*
Dan Lee, P.E.	Board Member
Darin Duncan, P.E.	Board Member
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)
Jim Klintstiver	Board Member
Rob Huckaby, P.E.	Stantec

*\*Town voting member.*

Action Items:

- 1. February 18, 2015 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Gary Davis to approve the meeting minutes. Motion approved 3-0 with one abstention (Bill Byrd was not present at the meeting and abstained from voting.).*
- 2. New Salisbury Project Update:**
  - a. EDA Close Out:** Bob Woosley reported the EDA has officially made final reimbursement payment to the District and closed out the project.
- 3. Berkshire WWTP:**
  - a. Operations Report (February):** Steve provided an overview of the monthly report. Steve informed the Board the plant is in full compliance. Steve reported that he is currently in the process of trying to secure a refund from the supplier of the Auto Dialers due to the issues encountered with lack of monitoring during down times as a result of the cell technology being outdated (2G versus 3G). The units are now back to normal operation and are functioning properly. Steve will report to the Board if he is successful in getting a refund for the monitoring fees charged. No other issues to report. *A motion was made by Gary Davis, second by Bill Byrd to accept the February Operations Report. Motion approved unanimously.*

- b. **Portable Hoist:** The influent pumps have tripped recently. This may be due to a clogging issue. A small hoist is needed to safely lift the pumps to remove for maintenance, cleaning, etc. Steve asked the Board for permission to purchase a small hand crank hoist that is portable and can be utilized at the WWTP and all District lift stations. The Board agreed with this request and gave Steve permission to proceed with securing quotes to purchase a hoist. Steve will follow up with Bob Woosley to select a hoist that is capable of lifting all pumps within the District's system.

**4. Lanesville I-64 Interchange Sewer Project**

**a. District's Part of Project:**

- i. **Construction:** Contractor is currently working on the bore and jack under I-64. Project is now scheduled for completion in April (the late burst of wintery weather in mid-March delayed completion of the project).

**5. Treasurers Report:**

- a. *Motion made by Bill Byrd, second by Tony Combs to approve the February Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. First Harrison – interest on credit line	\$250.78
ii. Harrison REMC-WWTP electric service	\$1,449.77
iii. Duke Energy – lift station electric service	\$26.57
iv. Aqua Utility Services – Jan billing/dialers/materials	\$893.05
v. Aqua Utility Services – Mar WWTP operations	\$2,465.83
vi. Town of Corydon – Feb sewer bills	\$3,063.70
vii. Heritage Eng. – Inv. No. 15008-02 – Support Services	\$249.50

- c. *Motion made by Bill Byrd, second by Gary Davis to approve the following invoices. Motion approved unanimously.*

i. Heritage Engineering – Invoice No. 07030-63	\$1,485.00
<i>Paid via County account 30302.</i>	
ii. Heritage Engineering – Invoice No. 12053-22	\$1,760.00
<i>Paid via County account 30311.</i>	

- d. *Line of Credit (New Salisbury Grant Account): A motion was made by Gary Davis, second by Bill Byrd to allow the District to pay the balance of the Line of Credit and close the account. Motion approved unanimously.*

**6. Other Items:**

- a. **Lanesville Interchange Rate Ordinance:** Chris Byrd presented the final draft of the proposed rate ordinance (Ordinance No. 2015-01). It was discussed that a provision needs to be included that allows for the District to automatically adjust rates based on the Town of Lanesville making rate

adjustments. Adjustments made by the Town would immediately be reflected in the District's rates given the District is a customer of the Town. All agreed to move forward with scheduling a public hearing to occur at next month's regularly scheduled District Board meeting. Chris and Bob Woosley will proceed with advertising for the Public Hearing.

Next Meeting:

Regular Board Meeting: **Wed. April 15, 2015 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Darin Duncan, P.E.

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Tony Combs, Secretary

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Dan Lee, P.E.

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Gary Davis, V.P./Treasurer

\_\_\_\_\_  
Jim Klinstiver

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Town Representative