

Harrison County Regional Sewer District

May 15, 2013 Meeting Minutes

Meeting Date: May 15, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klinstiver	Board Member
J.R. Eckart	Board Member
Fred Cammack	Board Member (Town of Corydon)
Rusty Sizemore	Board Member (Town of Lanesville)*
Dan Lee	Board Member
Rob Huckaby	Stantec

Guests:

Jill Saegesser	River Hills Development
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**Town voting member.*

Action Items:

- 1. A quorum was not present. Official action could not be taken at the meeting.**
- 2. April 17, 2013 HCRSD Board Meeting Minutes:** These minutes will be voted on for approval at the next Board Meeting.
- 3. Town of Lanesville Board Member:** The Town has elected to appoint both Rusty Sizemore and Herb Schneider to serve as dual representatives for the Town.
- 4. Town Voting:** Discussion was held concerning the voting rights of the Towns. The question was asked if the vote could be allocated to another Town in the event that the Town holding the current voting rights was not in attendance. This would serve two purposes: 1) the Towns would have a greater chance of always having a "vote" at each meeting, and 2) it would provide a better chance of securing a quorum at meetings. Chris Byrd stated that yes, with an amendment to the Bylaws this would be allowed. Chris was asked to prepare a revision to the Bylaws to be voted upon at the next Board meeting.

5. New Salisbury Sanitary Sewer Project:

- a. Award of Contracts:** Bob Woosley and Jill Saegesser advised the Board that EDA has granted approval to award the Construction Contracts (approval letter received on May 14 2013). Jill stated that Construction cannot begin until all paperwork on contracts has been signed, submitted to EDA, and approval from EDA to proceed has been secured. Bob Woosley will move forward with scheduling pre-construction meetings with each Contractor to begin the process of signing all required documents.
- b. Ground Breaking Ceremony:** It was discussed that after the required EDA sign has been erected that an official ground breaking ceremony should be held. All parties involved (Schmidt, Child Craft property owners, elected officials, HCCF, EDC, etc.) shall be invited.

6. Berkshire WWTP Operations Report (April): Steve Tolliver presented the April 2013 Operations Report and reported the following: 1.) The plant remains in compliance and there were no issues to report. 2.) The private lift station owned by the mobile home park experienced issues once again, Steve worked with them to resolved the issues, once resolved the WWTP received a large volume of grease instantaneously that caused concern at the WWTP resulting in additional loads of sludge to be removed from the WWTP.

- a. Generator:** Bill Byrd asked if the generator was ready to utilized in the event of an emergency. Steve stated that yes, it is fully operation and can be placed into service immediately.
- b. Additional Cost:** Bill Byrd asked what impact to the District's current monthly operations fee would there be by adding the New Salisbury Sewer Project improvements (note: this project will be adding three lift stations). Steve Tolliver stated there would be no cost increase to his monthly operations fee as a result of these additional pump stations being added to the system. Additional fees would only apply if/when maintenance activities were performed.

7. Stormwater Demonstration Project:

- a. Lanesville School Campus:** Bob Woosley reported that the Contractor has submitted the required information on the proposed alternate water quality unit they would like to utilize. Stantec is in the process of making a final review. Initial review indicates the unit meets all design parameters. A decision is needed to allow the Contractor to move forward in ordering materials to allow for start of construction during the first full week in June.

8. Lanesville Interchange Sewer Project:

- a. Design Update:**
 - i. District Portion:** Bob Woosley informed the Board that 80% plans are complete and are being delivered to Dan Lee this week for review. A set of these plans will be provided to the Town of Lanesville. A

coordination meeting with the Town's engineer will be scheduled in the coming weeks to review and compare plans and details.

ii. **Town Portion:** The Town is in the process of preparing their plans.

9. Treasurer's Report:

- a. *Gary reviewed the monthly report however with no action was taken due to lack of a quorum. Official action will be taken at the next Board meeting.*

10. Other Items:

- a. **District Logo:** Bob Woosley presented a new District logo his office had created. All present liked the logo and agreed it should be used in the Septic Maintenance Flyer.
- b. **Septic Maintenance Flyer:** A copy of the District's new logo will be sent to Cassie Hauswald for inclusion in the flyer.
- c. **Next Meeting:** Bob Woosley made the Board aware that he will be on vacation and not in attendance at the next meeting. Bill Sanders or Dave Eberenz will be in attendance in his absence.

Next Meeting:

Regular Board Meeting: **Wed. June 19, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)