

Harrison County Regional Sewer District

May 16, 2012 Meeting Minutes

Meeting Date: May 16, 2012
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Dan Lee	Board Member
Jim Klintstiver	Board Member
J.R. Eckart	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)*
Rusty Sizemore	Board Member (Town of Lanesville)
Rob Huckaby	Stantec

Guests:

Cassie Hauswald	Nature Conservancy
-----------------	--------------------

* *Town Voting Member*

Action Items:

- 1. April 18, 2012 HCRSD Board Meeting Minutes:** *Motion made by JR Eckart, seconded by Dan Lee to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report.**
 - a. Operations Report (April):** Steve Tolliver presented the April 2012 Operations Report and reported the WWTP continues to meet permit requirements. Two issues were reported: tilt bulbs on the effluent pumps were replaced and the re-chargeable battery backup for the alarm was replaced. *Motion made by Gary Davis, seconded by Dan Lee to approve the April Operations Report. Motion approved unanimously.*
- 3. New Salisbury EDA Grant Update:**
 - a. Engineering Design for WWTP:** 50% plans were submitted at the meeting. Final plans will be completed and submitted for review prior to the next meeting.

- b. Easement Acquisition:** Easement acquisition is down to needing only three easements. An update on all outstanding easements:

 - i. **Indiana MHC and R64:** Both owned by the same group of individuals. These individuals are the owners of the mobile home park (aka SSK). Chris Byrd reported that the owner's have responded they will sign the easement documents as long as the District agrees that, per their existing agreement, their rate will not be increased or changed until such time a rate has been established for the project area. *A motion was made by Gary Davis, seconded by Jim Klinstiver that allows Chris Byrd to send a letter to the owners stating such. Motion approved unanimously.*
 - ii. **Liberty National Bank (Chase Bank):** Have agreed to sign, awaiting corporate attorney's review of easement document language prior to signature. District has been awaiting corporate attorney's approval since the first of March. Bob Woosley to continue following up with them to check on status.
- c. Engineering Design – New Salisbury Sewer System:** Bob Woosley distributed copies of the final plans. These plans have been revised based on changes made during easement acquisition negotiations.
- d. Project Bidding:** Bob Woosley recommended that the proposed improvements (WWTP and Sewer System Line Work) be bid as two (2) separate divisions in an effort to secure more competitive bidding. Many Contractors specialize in line work or treatment plant work. Contractors will be allowed to bid on both divisions. All agreed to this approach.
- e. Future Schedule:** Assuming all easements are secured by the end of May, all easement documentation and final plans (WWTP and Sewer System) will be transmitted to EDA for review prior to the District's June meeting.
- 4. Lanesville Interchange:** Tom Tucker and Bob Woosley provided an update to the Board on their April 25th meeting held with members of the Town Board. The Town requested that additional options be considered to provide service to the Interchange. A brief summary of the options:

 - a. Option 1 (Original Option): Combination of force main and gravity sewer that connects to the Town's existing influent lift station. Cost = \$1.75M
 - b. Option 1a (New Option): Same alignment as Option 1 but using all force main. Cost = \$1.4M
 - c. Option 2 (New Option): Force main entire length and tie directly to WWTP. Cost = \$1.4M
 - d. Option 3 (New Option): Combination of force main and gravity sewer that will follow a natural valley and cut thru an existing subdivision. Cost = \$2.4M

After much discussion it was agreed that the District would proceed with working with the Town to secure funding to move forward with a joint project. The Town would own all

infrastructure south of the Interstate, the District would own all remaining infrastructure to the north. An agreement will need to be established at some point between both parties regarding capacity availability at the Town's WWTP. The Town is currently in the process of securing funding for an expansion of their WWTP (the cost for those improvements is not included in this analysis).

A motion was made by Tony Combs, seconded by JR Eckart, to allow Tom Tucker and Bob Woosley to continue discussions with Lanesville on moving forward with a joint project that will be presented to the County Commissioners for funding consideration. Details on which option, capacity availability, ownership of the infrastructure, and other conditions of a working agreement shall be confirmed prior to presentation to the Commissioner's. A recommended plan shall be brought back to the District Board for approval. Motion was approved unanimously.

- 5. Stormwater Demonstration Project (Lanesville School Campus & Corydon School Campus):** Gary Davis reported that the County Council approved the project at their meeting on May 14, 2012. The District can now move forward with the project.

6. Treasurer's Report:

- a. *A motion was made by Gary Davis, seconded by JR Eckart, to approve the following invoices. Motion approved unanimously.*

Town of Corydon – March sewer charges	\$4,438.52
Aqua Utility Services – May WWTP operating contract	\$2,349.84*
Aqua Utility Services – Sludge Hauling & Auto Dialer	\$966.00
Aqua Utility Services – Service Call & Battery	\$314.33
Harrison County REMC – Power charges	\$927.48
State Treasurer – 2011 SBOA audit fee	\$2,324.00
Heritage Engineering – New Sals. WWTP 50% Design	\$9,990.00
Heritage Engineering – New Sals. Sewer System (Geo)	\$2,600.00

**Aqua Utility Service's fee increased by 3% effective Jan. 1, 2012.*

- b. *A motion was made by Gary Davis, seconded by Tony Combs to approve the following invoices, motion approved unanimously:*

- a. *Heritage Engineering's invoice in the amount of \$1,177.50. This amount will be charged to the District's Operating Budget.*
- b. *Heritage Engineering's invoice in the amount of \$2,136.00. This amount will be charged to the District's Project's Budget. This entire invoice was for easement acquisition and is eligible for reimbursement via the EDA Grant for the New Salisbury Project (if sufficient funds remain at the end of the project).*

- c. *A motion was made by Dan Lee, seconded by Jim Klintstiver to approve the April Treasurer's report. Motion approved unanimously.*

7. Other Business:

- a. **Septic Systems:** JR Eckart discussed the need for the District to be made aware of new construction occurring that is proposing the use of a septic system. This would apply to areas that lie within the District's boundary. An

example is the proposed Air Methods Facility at the Hospital Medical Campus. The District was only made aware of this construction as a result of the Indiana Underground Utility locate service. Bob Woosley will follow up with the Plan Commission and Building Commission to see what steps need to occur for the District to be added to the list of reviewers.

Next Meeting:

Regular Board Meeting: **Wed. June 20, 2012 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)