

# Harrison County Regional Sewer District

## May 17, 2019 Meeting Minutes

Meeting Date: May 17, 2019  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
John Kintner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney

Guests:

Julie Moorman      Harrison County Community Foundation  
Jill Saegesser River Hills Development

*\*Town voting member. (2019 vote will belong to the Town of Corydon)  
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. April 19, 2019 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Harrison County Community Foundation:** Julie Moorman was in attendance to introduce herself to the Board as the new Executive Director of the Foundation.
- 3. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (April):** Steve Tolliver reported the plant met all permit requirements during the month despite inflow and infiltration due to rain events. Plant operated at 271% of capacity for the month. Excess flow mainly due to two major rain events on May 20 and 25. Flow can be attributed directly to the mobile home park's collection system. *A motion was made by Dan Lee, second by John Kintner to accept the Operations Report. Motion approved unanimously.*
  - b. Monitoring Equipment Replacement:** Steve presented 4 quotes for the replacement of the auto-dialers (price includes adding Lanesville Interchange Lift Station):

- 1) Upgrade Current Omni Site System:  
Install and Program Units \$7,981  
One-year wireless Service \$276/unit or \$1,350 per year  
Warranty: \$1,350/unit per year
  
- 2) T&T Technologies:  
Install and Program Units \$22,500  
Cellular Service \$70/mo/unit or \$4,200 per year (lifetime warranty)  
\$50/mo/unit or \$3,000 per year (no warranty)
  
- 3) Sonsaphone:  
Unit Price \$12,124 (does not include installation)  
Cellular Service \$3,000 per year
  
- 4) Verbatim Auto  
Unit Price \$12,475 (does not include installation)  
Cellular Service \$3,000 per year

Steve stated he is waiting on a fifth quote from River City Controls and will wait on making a recommendation until he has received the quote. Steve will bring this to the June Board meeting for approval.

- c. **Star Gas Lift Station (Power Outage):** Steve reported Duke Energy had a power outage and power surges in the area that resulted in the motor saver relay being destroyed. Steve stated there was no back up power saver on hand. He has since ordered two (2) motor saver relay switches (one to be installed, the other to serve as a spare). There was no damage to any of the pumps or components.

#### 4. New Salisbury Sewer System:

- a. **Star Gas Lift Station fence damage:** Down Home Fencing, LLC (Corydon, IN) has completed the work. This work was paid via the auto insurance company of the vehicle that cause the damage. There was no cost to the District.
  
- b. **OCRA Income Survey:** Bob Woosley and Jill Saegesser discussed with the Board the requirements for performing an income survey to qualify for the OCRA planning grant funds. OCRA requires the County be the applicant on their grants. Bob informed the Board that he had not yet gone before the Commissioners with the request. After a lengthy discussion it was determined the Board may want to consider performing an income survey for a larger area to determine what areas may qualify for OCRA grants. Approval to perform the income survey does not commit the County to any funding. It simply allows the District to proceed with performing the survey to determine if they qualify for the grant. Once the income survey has been completed the District can determine which area(s) they may want to consider submitting for a planning grant and follow up implementation grant. *A motion was made by Dan Lee, second by John Kintner to request approval from the Commissioners to allow an income survey to be performed that will cover the Berkshire MHP, the Oak Park neighborhood, and the remaining unsewered areas of New Salisbury. Motion passed 3-0 with Gary Davis abstaining.* Bob and Jill will move forward with meeting with the Commissioners at their June 3<sup>rd</sup> meeting to make this request.

- c. Extension of Sewer to proposed Veterinary Clinic (7750 SR 135) and 7770 SR 135:** Bob informed the Board that met with the Commissioners on May 6<sup>th</sup> at which time the Commissioners approved passing along a request for funding to the Council for the gravity service option (\$500k budget). Bob presented the request to the Council on May 13<sup>th</sup>. The Council will vote on the request at their May 28<sup>th</sup> meeting. Based on discussed held with Council it appears unlikely they are going to fund the full request of \$500,000. **The Council did suggest the District may want to consider increasing their current tap fee (\$500) that is charged for connection to the system.**
- d. Insight Eyecare Associates:** Bob informed the Board he was contacted by Insight Eyecare regarding sewer service for their property located at the intersection of Oak Park Road and State Road 64. The District currently has a 6" FM running along the right of way of State Road 64 that pumps flow from the Star Gas Lift Station to the Berkshire MHP WWTP. Insight is looking to expand their business but cannot do so due to the septic system lateral field being located in the only area available for expansion. They have no available room to relocate their lateral field. Bob presented a gravity sewer option that would allow for future expansion to service a large number of properties along State Road 64. The budget presented for this gravity sewer line was estimated at \$100,000. After discussion the Board determined they would allow Insight Eyecare to install a grinder pump and manifold directly into the existing 6" FM. The cost for these improvements would be borne by Insight Eyecare. The District does not wish to move forward with the gravity option at this time. Bob will advise Insight Eyecare of this decision.

**5. Lanesville Connector Road Sewer Extension Project:** Bob Woosley informed the Board that construction is complete. The sewer line is now ready to accept flow. JC Moag is expected to be complete and ready to connect by late summer or early fall of this year. They will be the Districts first customer at the interchange.

**6. Treasurers Report:**

- a. *Motion made by John Kintner, second by Dan Lee to approve the April Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Dan Lee to pay the following claims. Motion approved unanimously.*

***District Checking Account:***

i. Harrison REMC-WWTP electric service	\$1,493.04
ii. Duke Energy – lift station electric service	\$26.41
iii. Town of Corydon – April sewer bills	\$3,856.37
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,001.50
v. Heritage Eng. – retainer/website hosting	\$880.00

- c. *Motion made by Gary Davis, second by John Kintner to approve the invoice from Heritage Engineering in the amount of \$2,820.00 for County Support Services. This invoice will be forwarded to the County to be paid from the District's County account number 30302. Motion approved unanimously.*

**7. Other:**

- a. County Funding:** Tom Tucker informed the Board the County has asked if the District will be making a request for County funds as part of the County's annual budget. Tom asked that Bob prepare a budget for the proposed improvements needed to the Berkshire MHP collection system as well as the upgrades to the effluent lift station and force main from the WWTP. It was also noted the County has not made a funding request as part of their annual budget in over three (3) years.

Next Meeting:

Regular Board Meeting: **Friday June 21, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Charlie Crawford, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative