

# Harrison County Regional Sewer District

## May 18, 2018 Meeting Minutes

Meeting Date: May 18, 2018  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Matt Beckman	Board Member (Town of Lanesville)*
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Jim Klintstiver	Board member

Guests:

*\*Town voting member. (2018 vote will belong to the Town of Lanesville)  
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. Town Vote:** Bill Byrd (Milltown) began the meeting with vote until Matt Beckman (Lanesville) arrived.
- 2. April 20, 2018 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Tony Combs to approve the meeting minutes. Motion approved unanimously. (Note: Bill Byrd signed the minutes on behalf of the Towns vote.)*
- 3. Berkshire WWTP:**
  - a. Operations Report (April):** Steve Tolliver reported the plant met all permit requirements during the month. Steve performed maintenance work that included the replacement of two (2) ballasts for the UV lights and four (4) hour meters on the blowers. Steve had no explanation for why the hour meters all failed simultaneously. All items are back in full operation. *A motion was made by Tony Combs, second by Gary Davis to accept the Operations Report. Motion approved unanimously.*
  - b. Billings Update (SSK – Berkshire Mobile Home Park):** Steve Tolliver and Bob Woosley reported they spoke to Nathan Smith with SSK (owner of Berkshire Mobile Home Park) regarding the continuous late fees being

charged to SSK's monthly sewer billings. Mr. Smith explained that their tenants are historically late paying all utilities and therefore they simply pass the late fees along to each tenant. Mr. Smith appreciated the District looking for a way to resolve this matter but he said there isn't anything he can do and they will continue to pay late fees each month.

- c. **Elimination of Infiltration into Sewer System:** Bob and Steve also discussed with Mr. Smith the need to eliminate the infiltration from the mobile home park's sewer system. The sewer system in the mobile home park is private and owned by SSK. Bob and Steve explained that the District has determined over 90% of the infiltration is attributed to SSK's sewer system. They informed Mr. Smith that if the infiltration cannot be eliminated the District will be forced to install a meter and begin charging SSK based on actual flow and not water meter readings. Mr. Smith asked that we inform him of what needs to be done to fix it and he would take care of getting it fixed. Bob and Steve will follow up with Mr. Smith on a recommended plan of action for SSK to follow. All costs shall be borne by SSK and not the District.

#### 4. 2018 Project Initiatives:

- a. **Lanesville Interchange Frontage Road Sewer Extension:** The Engineer working on the design of the sewer extension (Jason Copperwaite with Primavera and Associates) has requested the District provide him with a letter to serve to allow a building permit to be obtained for the future building development. *A motion was made by Tony Combs, second by Gary Davis to allow Tom Tucker to sign an "Intent to Serve" letter outside of the meeting. Motion passed unanimously.* Bob Woosley will draft the letter for Tom's signature.
- b. **Berkshire WWTP Effluent Line Upgrade and Replacement:** Bob Woosley reported he spoke to Nathan Smith (SSK) regarding the need to replace the effluent FM line. He explained to Mr. Smith the line can be relocated to accommodate any potential future development plans. Mr. Smith appreciated the offer but isn't sure they have future plans. Bob explained to him the District will proceed with replacing the line in its current location. The current location lies within an existing easement.

#### 5. Treasurers Report:

- a. *Motion made by Matt Beckman, second by Tony Combs to approve the April Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,620.59
ii. Duke Energy – lift station electric service	\$26.46
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,453.94
iv. Town of Corydon – April sewer bills	\$3,624.72
v. Town of Corydon – Calibrate flow meter	\$447.50
vi. Dillman, Chastain, Byrd – Meetings (Jan/Feb)	\$100.00

vii. Heritage Eng. – retainer/website hosting

\$880.00

6. **Willa Mae Schmitt (New Salisbury):** The Health Department will allow for a long property service connection to serve her house and garage/apartment. Bob will follow up with Willa Mae to determine if she wants to pursue making the connection to the system.
7. **Village Pub (New Salisbury):** Chris Byrd provided an update from the May 16 hearing with the Health Department. It appears for now Mr. Kingsley’s system is functioning adequately now that the Ramsey Water Company’s water line leak has been repaired. The Health Department is going to keep an eye on the situation. If they system fails in the future the Health Department will revisit this issue and may require Mr. Kingsley to connect to the District’s sewer system. No further action is needed at this time.
8. **Veterinary Clinic (New Salisbury):** Bob presented the Board with the sewer needed to serve the proposed site. Total cost is approximately \$294k, this includes a lift station that would serve a larger area as future gravity lines are added. While the District is fully supportive of the proposed Clinic there was concern voiced regarding the finances needed to fund the project. Gary Davis informed the Board the County currently is not in a good position to fund the project due to recent commitments for other County projects. Next year may be a better option for the County to fund this project. The Board asked that Bob follow up with Dr. Hinder to determine his schedule for moving forward. Bob advised the Board that Dr. Hinder is considering other locations that are outside of Harrison County. The Board asked that Bob look at the cost to only serve the proposed site with a grinder pump in lieu of the public lift station. While not the preferred option this may be a way for the County to fund providing service depending on the cost.

Next Meeting:

Regular Board Meeting: **Friday June 15, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative