

Harrison County Regional Sewer District

May 18, 2011 Meeting Minutes

Meeting Date: May 18, 2011

8:30 am

Harrison County Community Foundation

Corydon, IN 47112

In Attendance:

| | |
|----------------|---|
| Tom Tucker | Board Member (President) |
| Bill Byrd | Board Member (Town of Milltown)* |
| Darin Duncan | Board Member (Secretary) |
| Gary Davis | Board Member (VP/Treasurer) |
| Tony Combs | Board Member |
| J.R. Eckart | Board Member |
| Chris Byrd | Board Attorney |
| Bob Woosley | Heritage Engineering (District's Engineer) |
| Steve Tolliver | Aqua Utility Services (Berkshire WWTP Operator) |
| Rob Huckaby | Stantec |

Absent:

| | |
|----------------|--|
| Dan Lee | Board Member |
| Rusty Sizemore | Board Member (Town of Lanesville) – left meeting prior to adjourning |
| Fred Cammack | Board Member (Town of Corydon) |

* *Town Voting Member*

Action Items:

1. **April 20, 2011 HCRSD Board Meeting Minutes.** *Motion made by Bill Byrd, seconded by JR Eckart to approve the minutes. Motion passed unanimously.*
2. **New Salisbury EDA Grant Update**
 - i. Bob Woosley reported that follow up documentation has been submitted to EDA regarding questions raised during their engineering review. All questions answered satisfactorily.
 - ii. State Historic Preservation Office (SHPO): Jill Saegesser is in the process of submitting additional to SHPO for their final review/approval. SHPO has 30 days to respond.
 - iii. Still awaiting official outcome.
 - iv. Heritage Engineering to prepare a status update letter to send to all property owners that voted. Board members to review letter prior to mailing.
 - v. Instructed Bob Woosley to proceed with the preparation of easement plats. Acquisition will not occur until an official decision has been made on the EDA grant.
3. **Lanesville Service Boundary & Agreement.** Bob Woosley presented a revised boundary map showing changes proposed by the Town. Town wishes to extend boundary to the west to reach Breckinridge Road. JR Eckart stated that he would prefer that the boundary follow section lines or at a minimum reach both sides of the street

(proposed expansion runs down the centerline of Breckinridge Road). Discussion was held and no objections were made to the proposed Town edits. The Board instructed Chris Byrd to follow up with the Town's attorney, Mike Summers, to finalize the map and agreement. Darin Duncan stated he would like the agreement to remain the same as those which are being used with Corydon and Milltown.

4. Berkshire WWTP

- i. **Operations Report.** Steve Tolliver reviewed the April operations report. Due to the record rainfall amounts for the month the WWTP was out of compliance for BOD for one day. The effluent levels at the creek were acceptable and in compliance. Overall the plant performed admirably given the extreme conditions encountered (i.e. The Town of Palmyra issued a sewer ban during the month due to extreme flooding.). A cover letter will be drafted to submit with the monthly monitoring report explaining the situation. No other issues were reported. *A motion was made by Darin Duncan, seconded by Gary Davis to approve the report. Motion passed unanimously.*
- ii. **IDEM Permit Renewal.** Steve made the Board aware that the NPDES Permit expires on December 31, 2011. The renewal application is due on July 8, 2011. Steve requested the assistance of the District's engineer (Bob Woosley) to assist in preparing support documentation that is submitted with the application for renewal. No objections were made and Board instructed Steve to work with their engineer to submit whatever documentation was required.

5. Treasurer's Report:

- i. The following invoices were approved (all motions passed unanimously):
 - a. Heritage/Stantec – Operating Budget (Acct. No. 02) \$1,868.00
Motion by Gary Davis, second by Tony Combs.
 - b. Dillman, Byrd, Chastain – Operating Budget (March) \$442.80
 - c. Dillman, Byrd, Chastain – Operating Budget (April) \$125.44
Motion by Darin Duncan, second by Gary Davis.
- ii. *A motion was made by Gary Davis, seconded by JR Eckart, to approve the following invoices. Motion passed unanimously.*
 - a. Town of Corydon – April sewer charges \$4,559.37
 - b. Aqua Utility Services - May operating contract \$2,281.40
 - c. Aqua Utility Services – Sludge Hauling/Chemicals \$1,016.01
- iii. *A motion was made by Gary Davis, seconded by JR Eckart to approve the April Treasurer's report. Motion passed unanimously.*

6. Other Business.

- i. **Section 319 Grant.** Rob Huckaby informed the Board that the District was not successful in securing the grant. A copy of the April 29, 2011 rejection letter was distributed. Discussed the possible re-submittal of the grant or pursuing optional funding sources. The following items were discussed:
 - a. Rob Huckaby shall immediately inform all of the HCRSD's partners of the outcome.

- b. Rob shall break out the pieces of the grant individually to determine which options could possibly be considered for local funding or other funding sources (i.e. HCCF, Floyd County Foundation, County Funds, etc.). This is to include a recommendation as to which parts of the grant should/could be funded by HCCF versus the County (i.e. Education Outreach opportunities, etc.). This information shall be ready for review at the June 15th meeting.
- c. Rob to develop a summary sheet with the pros/cons of each item and submit to Board Members.

Next Meeting:

1. Board Meeting: **Wed. June 15, 2011 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)