

Harrison County Regional Sewer District

May 19, 2010 Meeting Minutes

Meeting Date: May 19, 2010
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Darin Duncan	Board Member (Secretary)
Gary Davis	Board Member (VP/Treasurer)
Fred Cammack	Board Member (Town of Corydon)*
Tony Combs	Board Member
Bill Byrd	Board Member (Town of Milltown)
Dan Lee	Board Member
Bob Woosley	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Berkshire WWTP Operator

Absent:

Rusty Sizemore	Board Member (Town of Lanesville)
J.R. Eckart	Board Member
Chris Byrd	Board Attorney

* *Town Voting Member*

Action Items:

- 1. April 21, 2010 Meeting Minutes.** *Motion made by Tony Combs, seconded by Gary Davis to approve the minutes. Motion passed unanimously.*
- 2. 2010 Section 319 Grant Application.** Rob Huckaby informed the Board that he has worked with Darin Duncan to prepare a response letter to Mr. Andrew Pelloso (IDEM) that invites him to a future meeting to discuss the District's future grant application. All agreed that this letter should be sent immediately and should include specific dates to meet with him. Mr. Huckaby will send this letter out immediately.
- 3. Berkshire WWTP Easement:** The Easement Agreements have been signed by SSK Representatives. A copy was provided to all Board members at the meeting, the original is in the mail from SSK back to the District. *A motion was made by Gary Davis, seconded by Tony Combs to allow the Board President (Tom Tucker) to sign the original documents outside of a regularly scheduled meeting. Motion passed unanimously.*
- 4. Berkshire WWTP Operations Report (April).** Steve Tolliver provided the monthly status report for April 2010. The WWTP continues to operate and meet permit requirements. Grease levels continue to be elevated. *A motion was made by Darin*

Duncan, seconded by Gary Davis to approve the April Operations Report. Motion passed unanimously.

5. Treasurer's Report (April). Gary Davis reported a checking account balance of \$28,102.81 and a money market account balance of \$29,526.93. *A motion was made by Fred Cammack, seconded by Dan Lee to approve the Treasurer's Report. Motion passed unanimously.*

i. *A motion was made by Gary Davis, seconded by Fred Cammack to approved the invoices listed below. Motion passed unanimously.*

a. Harrison REMC – WWTP electric service	\$649.01
b. Town of Corydon – April sewer charges	\$4,136.65
c. Aqua Utility Services – sludge hauled/mtn/dialer	\$813.96
d. Aqua Utility Services – May operations	\$2,281.40

ii. Approved the following invoices:

- a. **Heritage Eng. (\$1,122.50), Account .02:** District project management. *Motion made by Dan Lee, seconded by Darin Duncan. Motion passed unanimously.*
- b. **Heritage Eng. (\$132.00), Account .03:** Work associated with the New Salisbury Project. *Motion made by Gary Davis, seconded by Dan Lee. Motion passed unanimously.*

iii. District County Funds: Account balances for each of the District's County Funded accounts (these funds have taken into account the invoices approved for payment in item 5.ii):

- a. Account ending in .02 (Operations Acct): \$27,168
- b. Account ending in .03 (Projects Acct): \$24,418

6. Lanesville Interchange Service Options. This was not discussed at the meeting. It will be reviewed at a future meeting. Kevin Russel (County Engineer) will be invited to the next meeting to discuss the future of the proposed Lanesville Connector Roadway Project.

7. EDC Presentation Update: Tom Tucker met with the EDC on 5/12/10 to discuss options for allowing immediate use of the \$95,000 funding commitment. Mr. Tucker requested that the District be allowed to immediately use the funding to complete design work and make the project "shovel ready". The EDC did not approve the request, instead they requested that the District commit to lowering the Project Cost from \$10,000 to \$5,000 if these funds are to be utilized. After much discussion the Board voted to make such a request to the EDC. *A motion was made by Darin Duncan, seconded by Gary Davis to have the Board's attorney draft an interlocal agreement between the District and the EDC that will allow for the immediate use of the \$95,000 funding commitment contingent upon the District lowering the Project Cost for each property owner in the New Salisbury Project from \$10,000 to \$5,000 for each property. Motion passed unanimously.*

i. Tom Tucker will be allowed to take this agreement before the EDC at their next meeting for consideration and approval. Once approved it will be brought back to the next available District meeting for formal adoption and signature by the Board.

8. **2011 Budget (Draft).** Tom Tucker is scheduled to meet with the Commissioners today at 3:30 pm regarding the District's 2011 Budget request. All County funding groups are being asked to go before the Commissioners and present a detail of their budget requests. *In preparation for this meeting a motion was made by Gary Davis, seconded by Dan Lee to approve the Budget requests listed below. Motion passed unanimously.*

i. **Account No. 0167-310-3000.02:** Operating Budget \$38,600

Operating Budget

Task 1 Manage Support	\$15,200
Task 2 Planning & Grant Assistance	\$ 5,200
Task 3 Stormwater Management	\$10,000
Task 4 Legal Fees	\$ 1,000
Task 5 Rate Consultant	\$ 2,500
Task 6 Insurance	\$ 3,000
Task 7 Misc. Expenses	<u>\$ 1,700</u>
	\$38,600

ii. **Account No. 0167-310-3000.03:** Projects Budget \$25,000

Projects Budget

Task 1 Miscellaneous Projects	\$20,000
Task 2 Legal Fees	\$ 2,500
Task 3 Rate Consultant	<u>\$ 2,500</u>
	\$25,000

Next Meeting:

1. Board Meeting: **Wed June 16, 2010 at 11:00 am** @ Harrison County Community Foundation Building. This will be a special meeting that invites all elected officials and other interested parties. Meeting will be used as a general update meeting to everyone.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)