

Harrison County Regional Sewer District

May 20, 2022 Meeting Minutes

Meeting Date: May 20, 2022
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Scott Flickner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
Terry Schmelz	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)
Aaron Tolliver	Aqua Utility Services
Mike Ambrum	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Dan Lee, P.E.	Board Member
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Guests:

Pete Crowl	Alliance of Indiana Rural Water
Connie Stevens	Alliance of Indiana Rural Water

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

- 1. April 15, 2022 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by Scott Flickner, to approve the meeting minutes. Motion approved unanimously.*
- 2. Alliance of Indiana Rural Water**
 - a. Presentation:** Connie Stevens (Executive Director) and Pete Crowl (Wastewater Specialist) gave a presentation on the benefits of joining the Alliance of Indiana Rural Water (Alliance). The Alliance has absorbed all past members of what once was the Indiana Regional Sewer District Association (IRSDA). The District was a member of the IRSDA for many years. *A motion was made by Darin Duncan, second by Scott Flickner, to approve joining the Alliance. Motion approved unanimously.*

3. Berkshire WWTP Effluent FM Replacement Project:

- a. Construction Update:** Bob Woosley provided an update to the Board on the status of construction. Construction is complete. The new 6" FM and flow meter were placed into service on April 11, 2022. There are some issues with the flow meter that need to be worked out before we can utilize it for billing purposes. A meeting is scheduled for next week with the supplier of the flow meter to complete the required training. It is anticipated flow readings can begin with the June readings.

4. Berkshire WWTP:

a. WWTP Expansion Project:

- 1) Construction Plans Update:** Bob Woosley provided an update on the status of the plans for the WWTP Expansion Project. Plans are now approximately 70% complete. Bob would like to wrap these plans up in the coming weeks and make submittal to IDEM. A copy of the plans will be provided to both Darin Duncan and Dan Lee for review and comment. A copy was provided to Steve Tolliver during the meeting for his review and comment. *A motion was made by Darin Duncan, second by Tony Combs, to allow for the plans to be submitted to IDEM and allow Tom Tucker to sign the required IDEM Application outside of a Board meeting contingent upon the review of the plans by Darin, Dan, and Steve. Motion approved unanimously.*

b. Operations Report (April):

- 1) Operator of Record (Change):** Steve informed by the Board that his previous operator (Eric Brady) is no longer with his company. Our new operator of record will be Mike Ambrum.
- 2) Report:** Steve Tolliver presented the April operations report. The WWTP did not meet permit for the month of April due to the illegal dumping of chemicals that were previously reported. *A motion was made by Tony Combs, second by Scott Flickner, to accept the April operations report. Motion approved unanimously.*
- 3) IDEM & Indiana State Department of Health Site Visit:** Steve Tolliver reported a site visit was made on May 9, 2022 by officials from both IDEM and the Indiana State Department of Health. They review all aspects of the District's operations at the WWTP and found no significant issues to report. They also discussed the issues we are having with infiltration from the mobile home park's private collection system. They requested we begin documenting all issues (in particular overflows) that occur in the private system (utilizing pictures if possible) and send those to IDEM and the Health Department immediately after each occurrence. They also made a comment that installation of the flow meter to track the flows directly from the mobile home park was a good move. Steve stated he knows which

manholes in the mobile home park overflow during rain events and will be sure to begin taking pictures when possible. Steve has instructed his staff to be diligent about documentation when they are on site and see an event occurring. Steve also stated the officials on site said that with the proof provided from pictures taken, along with the new flow meter readings, they would support the District in their efforts to get resolution from the owners of the private collection system to resolve the infiltration issues.

- 4) **Generator:** Steve stated he is still working to secure a quote for the repairs to the mobile generator at the WWTP.
- 5) **Installation of Additional Security Camera:** Steve reported the additional camera has been installed at the WWTP. This camera has a direct view of the private lift station that serves the mobile home park.
- 6) **Schmidt Lift Station (Fence Repair):** Steve reported the damaged fence has now been repaired.

5. Treasurers Report:

- a. **Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Tony Combs, second by Darin Duncan, to approve the Treasurers Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Charlie Crawford, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,499.74
ii. Duke Energy – lift station electric service	\$37.13
iii. Town of Corydon – April sewer bills	\$7,428.39
iv. Lanesville Utilities – April sewer bills	\$703.56
v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$8,236.68
vi. Georgetown Municipal Utilities – sludge processing	\$1,870.00
vii. Schneider Alarm – upgrade camera system at WWTP	\$325.00
viii. Hartlage Fence Co. – repair Schmidt Cabinet LS fence	\$1,972.00
ix. Heritage Eng. – Retainer/web site/NS Support/WWTP	\$10,271.70
x. Infinity Homes – sewer deposit refunds	\$300.00
xi. Steve Thieneman Builders – sewer deposit refund	\$150.00
xii. Cornell Harbison Excavating – Pay Requests #4 & #5	\$37,200.11
xiii. Church Langton Loop & Banet LLC – IN MHC response	\$1,100.00

Next Meeting:

Regular Board Meeting: **June 17, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative