

# Harrison County Regional Sewer District

## May 20, 2009 Meeting Minutes

Meeting Date: May 20, 2009  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Dan Lee	Board Member
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Tony Combs	Board Member
Darin Duncan	Board Member (Secretary)
Fred Cammack	Board Member (Town of Corydon)
Chris Byrd	Board Attorney
Rob Huckaby	Stantec
Steve Tolliver	Aqua Utilities (WWTP Operator)
Bob Woosley	Heritage Engineering (District's Engineer)

Absent:

J.R. Eckart	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)*

\* *Town Voting Member*

Action Items:

1. **Approved May 6, 2009 Meeting Minutes.** *Motion made by Dan Lee, seconded by Gary Davis to approve the May 6<sup>th</sup> minutes with the following revisions: Item 2 revise Section 309(h) to 319(h), Item 3 revise the word "evaluation" to "evaluate". Motion passed unanimously.*
2. **Stormwater Demonstration Project at Lanesville School Campus.**
  - i. The Memorandum of Understanding and Letter of Support were given to Gordon Ingle (School Board Attorney) to be presented to the School Board at their meeting on Tuesday May 19<sup>th</sup>. As of the time of the District meeting there was no update on the status of signature of these documents.
  - ii. Section 319(h) Grant: Tom Tucker asked Rob Huckaby if he had an update on the status of the grant submittal. Rob informed the Board that he continues to call for updates but no word yet on the status of the grant award. Rob will continue to follow up.

3. **Berkshire WWTP Operations Report:** Steve Tolliver reported that there were no major issues with the WWTP. The WWTP continues to operate well within the parameters of its' permit.

- i. **Lift Station Concerns:** There were a couple of issues regarding the electric with the lift station that brings flow from the mobile home park. The lift station belongs to the owners of the mobile home park. The lift station is wired to the WWTP control panel. Issues at the plant caused surges and tripped breakers in the control panel. Steve is following up with the REMC to determine the costs to separate the electric and allow the lift station to be on its' own circuit. Once separated the control panel will be located in a fenced area of the WWTP. Modifications to the existing fence will likely be necessary. Steve will report back to the Board on the cost of making these changes.
- ii. **Grease Ordinance:** Steve urged the Board to adopt penalties regarding grease in the sewer system. Grease continues to plague the WWTP due to the users of the mobile home park dumping grease in their systems. It was discussed that education efforts should also be undertaken to inform the residents of the best methods of disposal. This will be discussed further at future meetings.
- iii. **Generator (Used):** Steve informed the Board that his company recently purchased two used generators from Army surplus. He has available a 100kw and a 60 kw generator both with low hours. Steve will put together the cost for the District to purchase one of these for use at the WWTP and present to the Board at their next meeting. Darin Duncan suggested that if the Board is interested in pursuing this it could consider requesting funding from the Harrison County Community Foundation.

#### 4. **New Salisbury Area Project Funding Update:**

Jill Saegesser with River Hills Development is in the process of submitting an Economic Development Administration (EDA) Grant application for the project. The District's grant request will include the addition of Child Craft. The grant is for a request of 50% funding. Bob Woosley will follow up with Jill to determine the status of the grant application submittal. Past correspondence with Jill indicated that grant award may not occur until the fall of this year.

To avoid future delays Darin Duncan suggested that the Board proceed with making a request to the Commissioner's for the remaining 50% of the funds. This will allow the Board to have funding in place at the time of grant award (assuming that the District is successful in obtaining the grant). All agreed with this approach. ***The Board set a target date of making a request to the Commissioner's at their first meeting in July.***

#### 5. **Treasurer's Report**

- i. Gary Davis provided a copy of the Treasurer's report for the month of April. The following balances remain in each of the District's Riverboat accounts:
  - Operating Account (.02): \$16,356
  - Projects Budget (.03): \$48,000

*A motion was made by Darin Duncan, seconded by Dan Lee to approve the Treasurer's Report. Motion passed unanimously.*

- ii. **Sludge Hauling and Processing:** It appears there is a discrepancy in the billings from Aqua regarding the sludge hauling and processing fees. Steve Tolliver stated the District is likely due a refund from his company. Steve will meet with Gary to resolve this issue.
- iii. **Invoices:**
  - a. A motion was made by Gary Davis, seconded by Tony Combs to approve Heritage Invoice for \$3,469.50 from the Projects Budget (.03). Motion passed unanimously.
  - b. A motion was made by Gary Davis, seconded by Tony Combs to approve Chris Byrd's Invoice for \$100 from the Operating Budget (.02). Motion passed unanimously.

#### **6. Other Business:**

- i. Hospital Billings: Tom Tucker updated the Board on the status of the Hospital meter size issues. Tom stated that it appears this has been resolved between Ramsey Water and the Medical Office Building (MOB) owners. The District should begin receiving charges for the increased meter size for the MOB.
- ii. Hospital Medical Campus Flow Meter: Bob Woosley reminded the Board that the flow meter must be calibrated annually. The flow meter should be due for calibration in the summer of this year. Bob will follow up on this matter and give the Board a recommendation for a company to perform this work.
- iii. Darin Duncan suggested that the District send Thank You notes to the Solid Waste Board for allowing the District to store the tanks on their property. Tom will prepare the notes and send.

#### Next Meeting:

1. Board Meeting: **Wednesday June 10<sup>th</sup>, 2009 at 8:30 am @ Harrison County Community Foundation Building.**

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Lanesville (Rusty Sizemore)