

# Harrison County Regional Sewer District

## May 21, 2021 Meeting Minutes

Meeting Date: May 21, 2021

8:30 am

Harrison County Government Center (meetings will continue to be held here until further notice due to COVID-19 restrictions)

Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Scott Flickner	Board Member (Town of Corydon)
Darin Duncan, P.E.	Board Member
Bill Bird	Board Member (Town of Milltown)
Bob Woosley, P.E.	Heritage Engineering
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)
Eric Brady	Aqua Utility Services (System Operator)

Absent:

Matt Beckman Board Member (Town of Lanesville)\*

Guests:

*\*Town voting member. (2021 vote will belong to the Town of Lanesville)  
(Order of voting: 2021-Lanesville, 2022-Corydon, 2023 - Milltown)*

Action Items:

- 1. April 16, 2021 HCRSD Board Meeting Minutes:** Motion made by Scott Flickner, second by Charlie Crawford to approve the meeting minutes. Motion approved unanimously. Note: Scott Flickner took the Town's vote due to Matt Beckman being absent.
- 2. Hospital Parshall Flume Flow Meter:** Scott Flickner reported the flow meter has been placed back into service and calibrated. BL Anderson performed the work. Scott stated that BL Anderson said the work performed looked great and the parshall flume appears to be back to performing as designed.
- 3. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (April):** Steve Tolliver presented the April operations report. The plant met all permit requirements during the month of April. Steve reported that rain events once again caused significant flooding of the WWTP. A motion

*was made by Dan Lee, second by Tony Combs to accept the April operations report. Motion approved unanimously.*

- b. Effluent FM Pump Replacement:** All work was completed this week on the installation of the new 15 Hp pumps (replaced existing 7.5 Hp pumps).
- c. IDEM Discharge Permit:** Bob Woosley reported his office is working with Steve's group to file the requirement information with IDEM to renew the permit (permit term is 5 years). The current permit expires on 12/31/21.

#### **4. Berkshire WWTP Expansion:**

- a. Preliminary Engineering Report (PER):** Bob Woosley reported the revised PER was re-submitted to SRF and we are awaiting approval.
- b. Mobile Home Park Collection System:** SSK prepared a draft agreement for the District to take over ownership of the system. The agreement was discussed during the meeting. The agreement as written is not acceptable to the District. As it stands now, the draft agreement provided by SSK states they will hand over the system to the District at a cost of \$1.00 to the District. SSK would then walk away and have no further responsibilities as it relates to the collection system or the laterals to each mobile home. This is not acceptable and will not be agreed to by the District. The Board asked that Chris Byrd and Bob Woosley draft a revised agreement and send back to SSK for their consideration. SSK will need to participate in the cost of rehabilitation of the collection system before the District takes over ownership.

#### **5. Lanesville Interlocal Cooperation Agreement:** Matt Beckman was not in attendance at the meeting therefore this item was not discussed.

#### **6. Poplar Trace Development**

- a. Lift Station Start Up:** Steve Tolliver reported the lift station start up testing has been completed. Awaiting fence to be installed by the developer's contractor. Steve said he will add a lock to the gate once the fence has been installed. Scott Flickner said the Town of Corydon will need to also have a lock installed. These locks will be daisy chained together to allow both the Town and District access to the lift station. Scott Flickner also reported 2,341 gallons of water was used during the start up testing. The flow meter at the station is currently reading this amount. Scott reported the meter reading has not changed since the testing occurred (indicating there is no infiltration at the lift station as the pumps have not kicked on since the time of testing).
- b. Lift Station Auto Dialer:** Steve suggested the District add an auto dialer to this station to match those used on all other District owned lift stations. The Board instructed Steve to secure a quote to have an auto dialer added.

**7. Treasurers Report:**

- a. *Motion made by Tony Combs, second by Dan Lee to approve the April Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

***District Checking Account:***

i. Harrison REMC-WWTP electric service	\$1,381.12
ii. Duke Energy – lift station electric service	\$27.98
iii. Town of Corydon – April sewer bills	\$5,908.12
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$7,820.69
v. Lanesville Utilities – April sewer bills	\$791.87
vi. Heritage Eng. – Retainer/web site/NS Support/WWTP Exp.	\$7,525.00

**8. Other:**

**a. Funding Request:**

- 1) **County Funds for Operating Budget:** The County has asked if the District will be making a request for Operating funds for 2022. The District has not requested funds for operational expenses in several years. The Board discussed and agreed they will not be making a request for operational funds from the County.
- 2) **Project Funds:** The Board discussed going back to County to request funding support for the Berkshire WWTP Improvements. Charlie Crawford said he felt it was prudent to the Board to make a request to allow the District to be considered for funding in the upcoming budget being considered for 2022. The Commissioners did not act upon the last request made as the District was asked to return in the fall to make a request. Charlie felt the Commissioners would approve the District's request and pass it along to the Council for consideration. The Board instructed Bob Woosley to contact the Auditor's office to get placed on the agenda for the upcoming meeting on June 7.

Next Meeting:

Regular Board Meeting: **Friday June 18, 2021 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering.

**End of Minutes**

Approved by:

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Tom Tucker, President

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Charlie Crawford

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative