

Harrison County Regional Sewer District

May 21, 2008 Meeting Minutes

Meeting Date: May 21, 2008

8:30 am

Harrison County Community Foundation Building

Foundation Way

Corydon, IN 47112

<u>In Attendance:</u> Tom Tucker	Board Member (President)
Fred Cammack	Board Member (Town of Corydon)
Tony Combs	Board Member
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)*
Darin Duncan	Board Member (Secretary)
Daniel Lee	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (RSD Consultant)
Rob Huckaby	Stantec (RSD Consultant)
Steve Hall	Stantec (RSD Consultant)
Steve Tolliver	Aqua Utilities (Berkshire WWTP Operator)
<u>Absent:</u> Rusty Sizemore	Board Member (Town of Lanesville)
JR Eckart	Board Member

* *Town Voting Member*

Action Items:

- 1. Approved May 7, 2008 Meeting Minutes.** Motion made by Tony Combs, seconded by Gary Davis to approve the minutes. Motion passed unanimously.
- 2. Sanitary Sewer Projects – Assessment Policy:** A discussion was held on the progress the sub-committee has made towards the development of a draft policy. Items discussed by the Board included:
 - Consider charging for front footage or size of property in lieu of each property owner paying the same amount.
 - Add policy statement to say property along interceptors will not be required to connect.
 - Create subsections of projects that are independent and have separate costs associated with each subsection.
 - Allow property owners or areas/developers to recapture a portion of their investment for sewers being installed.
 - During public hearings invite all adjoining property owners.
 - Do not allow direct connection to a force main.
 - Establish payment policies & deferral policies.

These items will be discussed in greater detail by the sub-committee and a draft policy will be presented to the Board.

3. Berkshire WWTP – Operator Update: Steve Tolliver provided an update to the Board on recent activities at the WWTP.

- The new weir was installed May 13th and is indicating an increased flow rate of approximately 10%. Mr. Tolliver stated that this is a result of proper calibration of the flow meter and wier.
- There are still infiltration and inflow problems in the system, as a one and one-half inch rain event caused a peak in the system of 80,000 gallons. Problems will be addressed as they are discovered.
- The plant that is being decommissioned by SSK in Richmond (Kentucky) is still in operation, therefore Steve has not had the opportunity to inspect the material and parts for value. Once decommissioned an assessment can be made as to the condition and potential for using any of the items at Berkshire.
- Approximately eight feet of sludge was cleaned out of the system. Two loads of 4,200 gallons per load were hauled. The use of both blowers is significantly helping the plant's quality of effluent, however, more sludge has occurred in the plant than was previously anticipated."
- Sludge will still be part of the regularly scheduled maintenance but should be significantly less in the future.
- Praise was provided by various members of the board to AUS for bringing the plant into compliance and their ongoing activities.

4. Treasurer's Report: Gary Davis presented the first treasurer's report summarizing the account activities. This will be presented monthly. There is no balance sheet at this time.

5. Payments:

- Invoice from Bennett & Bennett Insurance for \$192 for four months. Motion made by Gary Davis to approve, seconded by Darin Duncan. Motion passed.
- Invoice from Aqua Utility Services for sludge hauling (two loads) for \$495. Motion made by Gary Davis to approve, seconded by Tony Combs. Motion passed.
- Gary Davis made the motion to pay the electric bill when it arrives. Tony Combs seconded. Motion passed.
- Bill Byrd made the motion to allow Gary Davis to pay all routine billings and reflect a summary of the bills paid in the treasurer's report. Motion seconded by Tony Combs. Motion carried.
- Invoice #27 from Heritage Engineering for \$4,130.50 for wastewater project assistance. Motion to approve made by Gary Davis, seconded by Dan Lee. Motion passed.
- Invoice #12 from Heritage Engineering for \$2,469.50 for RSD support. Motion to approve made by Gary Davis, seconded by Bill Byrd. Motion passed.

6. Stormwater: Steve Hall discussed the following:

- Handout from the previous meeting was presented for the 2008 stormwater demonstration projects scope.
- Darin Duncan inquired as to when these projects could go to construction and how project costs will be scheduled into the budget. Steve Hall indicated that the final report should allow adequate planning to incorporate anticipated stormwater costs into the 2009 budget.
- The stormwater scope appears to be on the right track. Stantec shall finalize the stormwater demonstration project's scope and present to the Board for final approval.

7. Miscellaneous:

- Tom Tucker is filing the necessary paperwork for tax exempt status with the state. The tax assessed on previous REMC Electric bills will be credited once all necessary paperwork is in place.

Motion made by Bill Byrd to adjourn, seconded by Darin Duncan. Meeting adjourned 9:45.

Next Meeting:

1. Wednesday June 4, 2008 at 11:30 am @ Harrison County Community Foundation Building.
2. Agenda Items:
 - Approval of May 21, 2008 meeting minutes
 - Umbaugh Presentation: New Salisbury Project
 - Assessment Policies and Procedures
 - Other Items

Minutes prepared by: Heritage Engineering & Stantec Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)