

Harrison County Regional Sewer District

November 15, 2019 Meeting Minutes

Meeting Date: November 15, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Dan Lee	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Darin Duncan, P.E.	Board Member
Charlie Crawford	Board Member
John Kintner	Board Member (Town of Corydon)*
Chris Byrd	Board Attorney

Guests:

None present

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Note: John Kintner was absent. Matt Beckman arrived late to the meeting. Bill Byrd assumed voting rights for the Towns until such time that Matt arrived at the meeting upon which Matt assumed the Towns voting role.

Action Items:

- 1. October 18, 2019 HCRSD Board Meeting Minutes:** Motion made by Bill Byrd, second by Tony Combs to approve the meeting minutes with the following revision: first line on page 2 change the word "routing" to "routine". Motion approved unanimously.
- 2. Ordinance No. 2019-01:** An ordinance establishing a new Master Meter User definition allowing the District the ability to invoice those customers based on another method selected by the District in lieu of utilizing the master meter readings. Motion made by Tony Combs, second by Dan Lee to approve Ordinance No. 2019-01. Motion approved unanimously.
- 3. Clayton Homes (New Salisbury):** Bob Woosley informed the Board that Clayton Homes has paid all fees and is now ready to connect to the system. Bob provided Steve Tolliver the \$150.00 Sewer Deposit check from the customer. Bob also provided a \$700.00 check to Gary Davis from the customer that covered the Capacity Fee and Inspection Fee payments.

4. Berkshire WWTP & New Salisbury System:

- a. **Operations Report (October):** Steve Tolliver provided the monthly report. The plant met all permit requirements during the month of October. Steve noted the following items during the month:

- 1) **Generator:** The new batteries have been installed and the generator is back in service.
- 2) **UV System:** Steve reported the UV system has been removed, placed in storage, and winterized. Disinfection season ended on October 31st. The disinfection season runs from April 1st – Oct. 31st.

A motion was made by Dan Lee, second by Matt Beckman to accept the October Operations Report. Motion approved unanimously.

5. **Ordinance No. 2019-02:** This ordinance inserts a provision in the current rate ordinance that allows the District to increase rates by a similar amount when any utility raises their rates to the District. A first reading was held and a public hearing set for December 20, 2019. *A motion was made by Tony Combs, second by Dan Lee to set a public hearing date of December 20, 2019 at 8:30 am for Ordinance No. 2019-02. Motion approved unanimously.*

6. Treasurers Report:

- a. *Motion made by Tony Combs, second by Dan Lee to approve the October Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,403/67
ii. Duke Energy – lift station electric service	\$26.09
iii. Town of Corydon – Oct. sewer bills	\$6,068.57
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,972.38
v. Dillman Chastain Byrd, LLC – legal services	\$450.48
vi. Heritage Eng. – retainer/website hosting	\$880.00
vii. Lanesville Utilities – Aug/Sept/Oct sewer bills	\$897.76
viii. Lanesville Utilities – Deposit and Service Fee for MOAG	\$115.00

- c. **Audit:** Tom Tucker informed the Board he has been in contact with the Auditor and it appears our Audit is finished and is approved. He is awaiting official approval from them but expects to receive the approval by December 6, 2019. Tom indicated we should learn the cost of the audit at that time.

7. Other:

- a. **IRWA Annual Conference (Dec. 9 – 11 in French Lick):** The IRWA Annual Conference will be held this year in French Lick. This conference has replaced the annual IRSDA conference. The District will attend on December 10th. Those planning to attend: Tom Tucker, Gary Davis, Dan Lee, Bill Byrd,

Steve Tolliver, and Bob Woosley. Bob has taken care of registering everyone for the conference.

Next Meeting:

Regular Board Meeting: **Friday December 20, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative