

# Harrison County Regional Sewer District

November 16, 2016

## Meeting Minutes

Meeting Date: November 16, 2016  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Matt Beckman	Board Member (Town of Lanesville)
Darin Duncan, P.E.	Board Member
Jim Klintstiver	Board Member
Dan Lee, P.E.	Board Member

*\*Town voting member. (2017 vote will belong to the Town of Milltown)*

Action Items:

- 1. October 19, 2016 Rate Hearing Minutes:** *Motion made by Tony Combs, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. October 19, 2016 HCRSD Board Meeting Minutes:** *Motion made by John Kintner, second by Tony Combs to approve the meeting minutes with the following revision made: Item 2b, first bullet, last word "property" shall be changed to "properly". Motion approved unanimously.*
- 3. Berkshire WWTP:**
  - a. Operations Report (October):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Gary Davis, second by John Kintner to accept the October Operations Report. Motion approved unanimously.*
  - b. Power Issues:** Steve Tolliver and Bob Woosley reported they are working with the supplier of the Motor Saver units (along with being the supplier of the cabinets and other components at the lift stations) to determine the root cause of the issues we are facing. The power company (Harrison REMC) is stating they have had no issues while the supplier (Straeffer Pump) is confident their units are performing properly and claim there are power supply issues. Neither side is accepting responsibility. In an effort to rule out a power supply issue the Board discussed asking the power company to install a phase

monitor to allow this to be tracked. This would allow us to confirm or eliminate power irregularities as being the cause of the problems we are experiencing at each station and the WWTP. Steve Tolliver will approach Harrison REMC and Duke to determine if they will install monitors at their respective locations. *A motion was made by Gary Davis, second by Tony Combs to allow Tom Tucker to work directly with Aqua Utility Services to hire someone to install the necessary phase monitoring equipment in the event the power companies deny our request. Motion approved unanimously.*

#### 4. New Salisbury Sewer

- a. **Manholes along North Point Drive:** Bob Woosley reported the County has completed the repairs and both manholes have been properly repaired.

#### 5. Treasurers Report:

- a. *Motion made by Tony Combs, second by John Kintner to approve the October Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

***District Checking Account:***

i. Harrison REMC-WWTP electric service	\$1,497.34
ii. Duke Energy – lift station electric service	\$26.12
iii. Aqua Utility Services – Nov. WWTP Op. & Lift Sta. Maint.	\$3,192.84
iv. Town of Corydon – Oct sewer bills	\$5,280.62
v. Heritage Eng. – retainer/website/utility locate assistance	\$880.00
vi. Dillman Chastain Byrd LLC – Board mtg/public hearing	\$59.39

#### 6. Other Items:

- a. **Encumbrance of Funds:** *A motion was made by Tony Combs, second by John Kintner to allow Tom Tucker to sign the agreement encumbering the remaining County appropriated funds (Account Number 30302) in the amount of \$38,500.00. These funds shall be utilized for the update to the District's Long Range Plan. Motion approved unanimously. Tom provide the signed document to Chris Byrd. Chris will submit the document to the County Auditor's office.*
- b. **Board Appointments:**
  - **Milltown:** Steve Tolliver reported the Town of Milltown reappointed Bill Byrd to the Board for 2017.
  - **County Council Appointments:** The current terms of both Council appointments will expire at the end of 2016. *A motion was made by Tony Combs, second by John Kintner to allow Tom Tucker to draft and sign a letter from the District recommending re-appointment to the Board of both Dan Lee and Gary Davis. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **December 21, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative