

# Harrison County Regional Sewer District

November 18, 2015

## Meeting Minutes

Meeting Date: November 18, 2015  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan, P.E.	Board Member
John Kintner	Corydon Town Council President
Chris Byrd	Board Attorney
Rob Huckaby, P.E.	Stantec
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klintstiver	Board Member
Tony Combs	Board Member (Secretary)
Chris Shultz	Board Member (Town of Lanesville)*
Dan Lee, P.E.	Board Member

*\*Town voting member. (Due to Lanesville not being present at the meeting the vote for the meeting went to Milltown.)*

Action Items:

- 1. October 21, 2015 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Gary Davis to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
  - a. Operations Report (October):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Darin Duncan, second by Bill Byrd to accept the October Operations Report. Motion approved unanimously.*
  - b. Cat Walk Improvements:** Steve reported the improvements have been completed.
  - c. Plant Efficiency:** Discussion was held regarding the reduced sludge disposal costs. Steve stated the design of the new plant allows for more solids to be left in the plant to be digested. This results in less sludge to be hauled off, thus a cost savings to the District. In addition Steve noted the blower design of the facility has resulted in more efficient blowers with reduced energy consumption.

**3. Lanesville I-64 Interchange Sewer Project**

**a. Town's Portion:**

- i. **Construction:** No update provided.

**b. District's Portion:**

**i. Lift Station:**

- i. Bob Woosley reported the fence has been installed and all work is complete.
- ii. A lock has been installed on the fence by Steve. The lock uses the same key as those at the all other District facilities.
- iii. *A motion was made by Bill Byrd, second by Darin Duncan to approve the installation of a hoist base plate by Aqua Utilities. Motion approved unanimously.* The base plate shall match the base plates installed at the Berkshire WWTP. This will allow for the portable hoist to be utilized.

**4. Stormwater:**

**a. Lanesville School Campus Oil/Water Separation Unit (Cleaning Contract):**

- i. Rob Huckaby reported the unit has been cleaned. (Note: This was the first time the unit has been cleaned. It was placed into service 2 years ago.)
- ii. Samples were taken during cleaning. Rob presented pictures showing the samples taken. Samples were given to the school to utilize in the classroom. It was discussed that in the future additional samples will be taken to allow for more samples to be available for the school to utilize.
- iii. It was suggested that given the volume of the unit it be placed on a 2 year cycle for cleaning.
- iv. Rob will approach B&H Septic (company that performed the cleaning) for their manifest to confirm that all waste was disposed of properly.

**5. Treasurers Report:**

- a. *Motion made by Bill Byrd, second by Darin Duncan to approve the October Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,414.76
ii. Duke Energy – lift station electric service	\$25.89
iii. Aqua Utility Services – Nov. WWTP Oper.,LS Maint., Bills	\$3,037.94
iv. Town of Corydon – October sewer bills	\$4,988.26
v. Heritage Eng. – Inv. 07030-72 – Support Services	\$30.00
vi. Quality Fence – fence installation at Lanesville lift sta.	\$3,900.00

**6. Budget:**

- a. **Budget Request (2016):** Tom reported the County Funds Budget request of \$38,500 has been approved.
- b. **Engineering Services for Monthly Support::** Tom requested Heritage Engineering provide a monthly retainer for normal monthly expenses to be prepared for 2016. Bob included a copy of the draft retainer agreement in the Board's meeting material. Tom asked that this be reviewed by everyone to be discussed at the next meeting.

**7. Other Items:**

- a. **IRSDA Annual Conference:** Tom Tucker, Bill Byrd, and Bob Woosley attended the Annual Meeting Conference held on October 26<sup>th</sup> at the Hamilton County 4-H Fairgrounds.
- b. **Milltown Lift Station Flooding:** Bill Byrd provided an update from the last meeting. He approached the Commissioners and they agreed to provide \$28,000 towards raising the existing lift station to prevent it from flooding.
- c. **MH Risers along Corydon Junction Road in New Salisbury:** Bob provided an update, the Harrison County Highway Department does have the risers (they have had them since soon after the project was completed) and still plans to install them. They have been busy with other duties. The Board requested that Bob contact Kevin Russel (County Engineer) to get a schedule as to when this will be completed. The Board feels enough time has passed and this needs to be resolved as soon as possible.

Next Meeting:

Regular Board Meeting: **December 16, 2015 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

\_\_\_\_\_  
Tom Tucker, President

\_\_\_\_\_  
Jim Klinstiver, Board Member

\_\_\_\_\_  
Gary Davis, V.P./Treasurer

\_\_\_\_\_  
Bill Byrd (Town of Milltown)

\_\_\_\_\_  
Tony Combs, Secretary

\_\_\_\_\_  
Darin Duncan, P.E.

\_\_\_\_\_  
Dan Lee, P.E.