

Harrison County Regional Sewer District

November 16, 2018 Meeting Minutes

Meeting Date: November 16, 2018
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Jim Heitkemper	Board Member
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)*
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney

**Town voting member. (2018 vote will belong to the Town of Lanesville)
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. October 19, 2018 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, second by Matt Beckman to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (October):** Steve Tolliver reported the plant met all permit requirements during the month. Issues reported:
 - Due to the ice storm the power went out on November 15 requiring the generator to be placed into service. Power was quickly restored later in the day.
 - Vandalism: Steve reported someone caused damage to the storage building by throwing rocks that have damaged the vinyl siding. Large holes and chunks were knocked into the siding on the west side of the building. Our existing camera does not pick up this location. Steve was asked to secure quotes to have the vinyl siding repaired and to also add a camera to this location. Steve will bring these quotes back to the next Board meeting for approval.
A motion was made by Tony Combs, second by Gary Davis to accept the Operations Report. Motion approved unanimously.
 - b. Infiltration Issues:** Bob Woosley reported that he and Steve Tolliver have a meeting tentatively scheduled for December 4th to meet with the owners of the

mobile home park to discuss the infiltration in their private collection system that serves the mobile home park. Bob and Steve will report back to the Board at the December Board meeting.

3. **Encumbrance of County Funds:** The District currently has a balance of funds in their County account (account 30302) that will need to be carried forward into 2019. *A motion was made by Tony Combs, second by Gary Davis to allow Tom to sign the funding encumbrance agreement with the County outside the meeting. Motion approved unanimously.*
4. **Milltown Sewer System:** Bob Woosley and Bill Byrd met with the Milltown Town Council on November 12, 2018 to discuss the next steps in funding their proposed sanitary sewer improvements. The Town intends to make a funding request to the Harrison County Commissioners to help support the funding of the project. The Town is pursuing a \$700,000 Indiana Office and Community Affairs (OCRA) grant and intends to impose a rate increase to help fund the project. The County (i.e. HCRSD) has an interlocal agreement with the Town that reserves 40,000 GPD (approximately 27% of the capacity) of the WWTP's capacity for County use. The Town intends to request \$450,000 in funding from the County. This amount of funding represents approximately 27% of the overall cost of the proposed WWTP improvements. Bob and Bill will be making this presentation to the Commissioners on December 3.
5. **Board Attorney Fees:** *A motion was made by Tony Combs, second by Jim Heitkemper to allow for Chris Byrd to increase his meeting attendance fee to \$100 per meeting effective January 1, 2019. Motion approved unanimously.*

6. Treasurers Report:

- a. *Motion made by Tony Combs, second by Jim Heitkemper to approve the October Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Matt Beckman to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,424.21
ii. Duke Energy – lift station electric service	\$21.37
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,635.87
iv. Town of Corydon – Oct sewer bills	\$5,578.34
v. Heritage Eng. – retainer/website hosting	\$880.00

- c. *Motion made by Gary Davis, second by Jim Heitkemper to approve the Heritage Engineering invoice in the amount of \$5,020.43 for the Berkshire WWTP Effluent FM and Infiltration Reduction efforts. This invoice is paid by County Funds (Account No. 30302). Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **Friday December 21, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Heitkemper, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative