

Harrison County Regional Sewer District

November 18, 2022

Meeting Minutes

Meeting Date: November 18, 2022

9:00 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Terry Schmelz	Board Member (Town of Lanesville)
Dave Coburn	Board Member (Town of Corydon)
Chris Byrd	Board Attorney
Aaron Tolliver	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Darin Duncan, P.E.	Board Member
Steve Tolliver	Aqua Utility Services (System Operator)

Guests:

None present

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

- 1. October 21, 2022 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, second by Tony Combs, to approve the meeting minutes. Motion approved unanimously.*
- 2. READI Funding:** The District received an official approval letter from the IEDC (dated November 16, 2022) stating the official award of \$1.2M in funding towards the Berkshire WWTP Improvements Project.
- 3. Berkshire WWTP:**
 - a. WWTP Expansion Project:**
 - 1) Construction Plans Update:** Construction bidding shall remain on hold until funding for the project has been secured.

2) **Construction Plans:** Updated Construction Plans have been submitted to IDEM and are awaiting approval.

3) **Funding:**

Rural Development United States Department of Agriculture (USDA)

Funding: Bob Woosley informed the Board he continues to work with Craig McGowan (RD) on submitting the required documents into the USDA system to allow the District to be considered for funding. The USDA requires a tremendous amount of information be submitted. Bob hopes to have all information submitted by Thanksgiving.

b. **Operations Report (October):**

1) **Report:** Aaron Tolliver presented the October operations report. All parameters were met for the month of October. Aaron noted there were two erroneous influent flow meter readings for the month: October 30th and 31st. Both of these were due to the bar screen at the WWTP being clogged and not cleared until the following day (the screen became clogged over the weekend with debris from the mobile home park). *A motion was made by Charlie Crawford, second by Dan Lee, to accept the October operations report. Motion approved unanimously.*

4. **Treasurers Report**

a. **Treasurers Report:** Gary Davis presented the Treasurer's Report. Gary noted an error in the report: the cost for repairs to the flow meter at the Lanesville interchange was entered as a Corydon system expense. He will correct this on next month's report. *Motion was made by Tony Combs, second by Dan Lee, to approve the Treasurers Report with the noted correction of moving the flow meter expense from Lanesville to Corydon. Motion approved unanimously.*

b. *Motion made by Gary Davis, second by Dave Coburn, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,494.05
ii. Duke Energy – lift station electric service	\$72.98
iii. Town of Corydon – October sewer bills	\$10,151.81
iv. Lanesville Utilities – October sewer bills	\$1,145.60
v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,959.68
vi. Church Langton Loop & Banet LLC – attend Board mtg	\$100.00
vii. Bose McKinney & Evans – review/prep for Board mtg	\$6,233.37
viii. TNT Technologies – Flow meter mods at Lanesville	\$2,729.64
ix. Heritage Eng. – Retainer/web site/other tasks	\$2,587.00
x. Infinity Homes – sewer deposit refunds	\$150.00
xi. Harrison County Treasurer – loan payment	\$4,150.00

5. **Town of Lanesville – 4” Meter Charge:** Terry Schmelz informed the Board the Town is in the process of adopting a new rate ordinance that will add a 4” meter to their sewer rates and charges. Terry expects this ordinance to be adopted in December and effective January 1, 2023. The District will need to adopt an ordinance that amends the District’s current Rate Ordinance and adds a 4” meter charge. Tom Tucker instructed Bob Woosley to draft an Ordinance that will be presented at the next meeting.

6. **Town Board Appointments:** Bob Woosley reminded the Board that all Town appointments expire at the end of the year. The Town of Corydon has already sent notice to the Board advising that Dave Coburn has been reappointed to the Board for 2023. Bob asked that Milltown and Lanesville do likewise and have their Town send in notification as to who their appointees will be in 2023.

Next Meeting:

Regular Board Meeting: **December 16, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Dave Coburn, Town Representative