

# Harrison County Regional Sewer District

November 19, 2014

## Meeting Minutes

Meeting Date: November 19, 2014  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Darin Duncan, P.E.	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Tony Combs	Board Member (Secretary)
Jim Klintstiver	Board Member
Chris Byrd	Board Attorney
Wally Howard	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering
Rob Huckaby, P.E.	Stantec

Absent:

Bill Byrd	Board Member (Town of Milltown)*
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)

Guests:

None

*\*Town voting member.*

Action Items:

- 1. October 15, 2014 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, seconded by Gary Davis to approve the meeting minutes. Motion approved unanimously. (Note: one minor edit to the minutes was made, Item 3f – first sentence had a typo, it should have read “recent” instead of “resent”.)*
- 2. New Salisbury Project Update:**
  - a. Blowers at WWTP:** Bob Woosley reported that all repairs have been made and the Contractor feels the issues have been resolved with the blowers tripping during high temperatures. We will not know for certain that the repairs made were successful until next summer when high temperatures return. We have officially placed the Contractor on notice that the warranty period will be extended.
  - b. Auto Dialer at EQ basin:** Bob reported that the auto dialer was defective and has been returned to the manufacturer for repair (all work is being performed under the warranty). In addition the unit is being upgraded from 2G to 3G

technology at no cost to the District. We hope to have this back in service in the coming weeks.

- c. **Child Craft (Hastings) Connection:** Bob reported that all work is complete with the exception of the pumps being installed. The pumps had to be rewired due to electrical issues at the site. They are expected to arrive on-site this week and will be installed immediately. It is anticipated this facility will be connected to the sewer system by the end of the month.
- d. **Auto Dialers at Child Craft, Schmidt, and Star Gas Lift Stations:** Bob reported the auto dialers at these stations need to be upgraded from 2G to 3G technology. These lift stations are all under warranty. The Contractor is in the process of having these changes made at no cost to the District.
- e. **Permit/Application for Sewer Service:** Bob reported that he failed to bring copies of the application to the meeting and will email out to the Board for review and comment. The Town of Lanesville's applications are being used as a template.
- f. **Electric Overages at the Child Craft Lift Station:** As previously reported the District is seeking reimbursement for electrical use charges from the Contractor for a faulty O-ring that resulted in extended use of the pumps. Gary Davis provided Bob Woosley with copies of the charges to provide to the Contractor.

### 3. Berkshire WWTP:

- a. **Operations Report (October):** Wally Howard reported the plant did very well in October and achieved a 99% removal rate. *Motion made by Darin Duncan, seconded by Gary Davis to approve the October operations report. Motion approved unanimously.*
- b. **District Pump Stations:** Wally reported that they have now started making weekly checks on all the pump stations within the New Salisbury area (this includes: Child Craft, Schmidt, and Star Gas). They are preparing weekly logs for each site.

### 4. Lanesville I-64 Interchange Sewer Project

- a. **Construction to Begin:** Bob Woosley reported Infrastructure Systems will be starting construction with the bore and jack under Interstate 64. Weather permitting this work should begin in the next couple weeks.
- b. **Lanesville's Part of Project:** Rusty Sizemore stated work is underway with their bore under Crandall Lanesville Road. The Town ran into an easement issue with the property owner on the corner of Crandall Lanesville and Corydon Ridge Road (Ms. Catherine Stark). The Town was working outside of their easement and right of way. They are now working with Ms. Stark to resolve this matter. Rusty suggested the District contact her to explain the work the District will be performing in the area. Note: the District's sewer improvements will be within the right of way and will not require an easement

from Ms. Stark. Bob Woosley will follow up with Ms. Stark to explain the planned sewer improvements that will be made by the District.

**5. Treasurers Report:**

- a. *Motion made by Tony Combs, seconded by Dan Lee to accept the October Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Tony Combs, seconded by Dan Lee to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. First Harrison – interest on credit line	\$279.86
ii. Harrison REMC-WWTP electric service	\$2,289.95
iii. Duke Energy – lift station electric service	\$17.12
iv. Aqua Utility Services – billing/dialers/sludge haul	\$360.08
v. Aqua Utility Services – Nov WWTP operations/dialers	\$2,539.61
vi. Town of Corydon – October sewer bills	\$4,182.42

- c. *Motion made by Gary Davis, seconded by Jim Klintstiver to approve the following invoices. Motion approved unanimously. (Note: the parent invoice to these invoices was previously approved but is now being split into two invoices due to funding balances remaining in each County funded account.)*

i. Heritage Engineering – Invoice No. 07030-57A	\$573.10
ii. Heritage Engineering – Invoice No. 07030-57B	\$424.85

- d. *Motion made by Gary Davis, seconded by Tony Combs to approve the following invoice. Motion approved unanimously.*

i. Heritage Engineering – Lanesville Interchange Project	\$9,982.76
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**6. Other:**

- a. **County Funding Encumbrances:** Chris Byrd reminded the Board that any funds remaining in County accounts that need to be carried forward into 2015 must be encumbered. Bob will provided Chris with the account numbers and dollar amounts to be encumbered. Chris will prepare the request and present to the Commissioners at their December meeting.

Next Meeting:

Regular Board Meeting: **Wed. December 17, 2014 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Darin Duncan, P.E.

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Rusty Sizemore (Lanesville)

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Dan Lee, P.E.

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Gary Davis, V.P./Treasurer

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Jim Klinstiver

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Towns - Bill Byrd (Milltown)