

Harrison County Regional Sewer District

November 21, 2025

Meeting Minutes

Meeting Date: November 21, 2025

8:30 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

| | |
|--------------------|-----------------------------------|
| Tom Tucker | Board Member (President) |
| Gary Davis | Board Member (VP/Treasurer) |
| Dan Schroeder | Board Member |
| Thomas Tidstrom | Board Member (Town of Lanesville) |
| J.R. Eckart | Board Member |
| Bruce Kennedy | Board Member |
| Darin Duncan, P.E. | Board Member (Secretary) |
| Bill Byrd | Board Member (Town of Milltown) |
| Harlan Fisher | Board Member (Town of Corydon) |
| Chris Byrd | Board Attorney |
| Steve Tolliver Jr. | Aqua Utility Services |
| Bob Woosley, P.E. | Heritage Engineering |

**Town voting member. (2025 vote belongs to the Town of Corydon)
(Order of voting: 2025 – Corydon, 2026 – Milltown, 2027 - Lanesville)*

Action Items:

1. **October 17, 2025 Regular Board Meeting Minutes:** *A motion was made by Bruce Kennedy, second by JR Eckart, to approve the meeting minutes. Motion approved unanimously.*

2. **Berkshire WWTP Expansion Project:** Bob Woosley provided the following updates:

a. **Construction:** Construction is on-going. There is a construction progress meeting scheduled for 11 am today.

b. **Pay Application No. 7:** \$593,601.80

A motion was made by Bruce Kennedy, second by Darin Duncan, to approve Pay Application 7. Motion approved unanimously. Pay Application No. 7 will be sent to Indiana First Region for reimbursement via READI funding. This pay application will utilize the remaining balance of the READI funding (remaining balance is \$188,914.02). The District will utilize the RD Loan proceeds to pay the balance of Pay Application No. 7 as well as future pay applications.

c. **Pay Application Summary:**

| | |
|-----------------|--------------|
| • Pay App No. 1 | \$ 35,767.50 |
| • Pay App No. 2 | \$ 42,512.50 |
| • Pay App No. 3 | \$115,755.69 |
| • Pay App No. 4 | \$153,089.75 |
| • Pay App No. 5 | \$469,163.05 |

| | |
|-----------------|----------------------|
| • Pay App No. 6 | \$ 194,797.49 |
| • Pay App No. 7 | <u>\$ 593,601.80</u> |
| | \$1,604,687.78 |

d. Summary of Funding Sources:

| | |
|---------------------|------------------|
| • READI Grant | \$1,200,000 |
| • USDA Loan | \$1,050,000 |
| • USDA Grant | \$ 562,000 |
| • County Loan/Grant | \$ 800,000 |
| • District Funds | <u>\$ 76,698</u> |
| | \$3,688,698 |

e. Project Budget:

| | |
|--------------------|-------------------|
| • Construction Bid | \$3,236,855 |
| • Contingency (5%) | \$ 161,843 |
| • Soft Costs | <u>\$ 290,000</u> |
| | \$3,688,698 |

- f. County Loan/Grant Funds (\$800,000):** Tom Tucker made the Board award the County has not yet determined if this will be a loan or a grant. The District was instructed to following up with the County one year after the completion of construction to determine if the District has the financial means to make any type of payments towards repayment of these funds.

3. Operators Updates:

- a. Operations Report:** Steve Tolliver presented the October operations report. He reported the plant met all permit limit requirements during the month. *A motion was made by Bruce Kennedy, second by Danny Schroeder, to approve the October Operations Report. Motion approved unanimously.*
- b. Child Craft Lift Station Fence Damage:** Steve reported he secured a quote from EAC Fencing to make the necessary repairs to the fence damaged by the vehicular accident. The vehicle owners insurance company has review the quote and is issuing payment to the District. GEICO insurance is mailing a check for \$8,640 to the District for the fence repairs. Upon receipt of the payment work will proceed to repair the fence. Work is expected to be completed before the end of the year.
- c. Lift Station Emergency Contact Signage:** New signage has been installed at all lift stations with the exception of the Child Craft location. The sign for the Child Craft Lift Station will be replaced once the fence repairs have been completed.

- 4. Town of Lanesville (Sewer Capacity Discussion):** The Board instructed Bob Woosley to reach out to the Town of Georgetown to determine if the Town would be open to accepting flow from the District. The Board instructed Chris Byrd to review the current agreement with the Town of Lanesville to determine if the District is allowed to accept flow from customers that lie within the agreed upon service area between the Town and District. Currently all properties on the south side of Interstate 64 lie within the Town's service area.

5. Delinquent Accounts:

- a. **Liens:** The Cook account was sent a demand letter and has not responded. Chris Byrd will be filing a lien on this account.
- b. **Demand Letters:** Chris Byrd will be sending a demand letter to Knable. If payment is not made by the next meeting Chris will ask for permission from the Board to place liens on the properties.

6. Berkshire Mobile Home Park Sanitary Sewer Replacement Plans: Bob Woosley updated the Board on the status of the plans. The final plans have met all District review requirements. The applicant is currently in the process of obtaining the required IDEM construction permit. Construction cannot begin until the IDEM permit has been obtained.

7. Treasurers Report:

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. *Motion made by JR Eckart, second by Bruce Kennedy, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by Bruce Kenneday, to pay the following claims. Motion approved unanimously.*

District Checking Account:

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|---|--------------|
| • Town of Corydon – October sewer bills | \$10,271.43 |
| • Lanesville Utilities – October sewer bills | \$1,174.25 |
| • Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint. | \$7,583.61 |
| • Church Langdon Lopp & Banet – attend mtg & work on liens | \$545.00 |
| • Georgetown Municipal Utilities | \$900.00 |
| • IUPPS ticket fees for 3 past due quarters | \$242.25 |
| • Heritage Eng. – Retainer/misc services/web site/WWTP | \$7,404.00 |
| • WJH LLC – sewer deposit refund | \$150.00 |
| • Mitchell & Stark Pay Application No. 6 | \$194,797.49 |

8. District Attorney Contract: *Motion made by Bruce Kennedy, second by Gary Davis, to approve the contract of Church Langdon Lopp Banet to provide legal services for the District. Motion approved unanimously.*

9. District Engineer Contract: *Motion made by Bruce Kennedy, second by Danny Schroeder, to approve the contract of Heritage Engineering to provide engineering services for the District. Motion approved unanimously.*

10. Backup of Data: The District currently does not have a central location for the storing of electronic data. JR Eckart stated he felt the District should look into what options may be available to the District for storing data in a central location (e.g. Can the District utilize whatever system the County utilizes?). Bob Woosley will follow up and report back to the Board.

Next Meeting:

Regular Board Meeting: **December 19, 2025 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

J.R. Eckart

Gary Davis, V.P./Treasurer

Bruce Kennedy

Darin Duncan, P.E., Secretary

Dan Schroeder

Harlan Fisher (Corydon), Town Representative