

Harrison County Regional Sewer District

October 16, 2013 Meeting Minutes

Meeting Date: October 16, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

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| Tom Tucker | Board Member (President) |
| Gary Davis | Board Member (VP/Treasurer) |
| J.R. Eckart | Board Member |
| Jim Klinstiver | Board Member |
| Rusty Sizemore | Board Member (Town of Lanesville)* |
| Herb Schneider | Town of Lanesville (Town Board President) |
| Matt Robinson | Heritage Engineering (District's Engineer) |
| Steve Tolliver | Aqua Utility Services (Berkshire WWTP Operator) |
| Rob Huckaby | Stantec |
| Dave Derrick | Derrick Engineering |

Absent:

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| Fred Cammack | Board Member (Town of Corydon) |
| Dan Lee | Board Member |
| Tony Combs | Board Member (Secretary) |
| Bill Byrd | Board Member (Town of Milltown) |
| Chris Byrd | Board Attorney |
| Bob Woosley | Heritage Engineering |

Guests:

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| Jill Saegesser | River Hills Development |
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**Town voting member.*

Action Items:

- 1. September 18, 2013 HCRSD Board Meeting Minutes:** *Motion made by J.R. Eckart, seconded by Rusty Sizemore to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report (September):** Steve Tolliver stated the plant was in full compliance for the month of September (scored a 5 – the highest score - on their latest IDEM inspection). Steve said IDEM will file the final report on the polishing pond that was owned by the MHP – this was never done. Received about 7" of rain at the plant and this caused one of the two effluent pumps to go out (still have an effluent pump that is functioning properly, but no backup). Matt Robinson and the contractor working on the WWTP expansion (Mitchell & Stark) are working to bring the new effluent pump station on line ASAP to be used if the remaining effluent pump fails (will need to extend air to the effluent station if we do use it). Steve reported that he experienced trouble starting the generator but finally got it going - will start it more often to prevent this issue from occurring in the future. Steve said he checked on the need for testing of the fuel in the standby generator at the WWTP but it is not required. Steve secured a quote for security cameras at the new plant – will send this out for consideration (did not

disclose the cost but said it was not very expensive). This security system was recommended by the Sheriff's office and Lanesville. There was no sludge hauling in September. *Motion was made by J.R. Eckart, seconded by Rusty Sizemore to approve the September operations report. Motion approved unanimously.*

3. New Salisbury Project Update:

a. Jill Saegesser stated that she has had no communication with EDA since the government shutdown. She did receive an email from EDA the day after the shutdown stating that EDA could not respond to emails or return phone calls. We are still waiting for the third reimbursement request to be processed by EDA. It was assumed the fourth reimbursement request for \$155,970 will also be processed when the federal government reopens for business. Quarterly reports were due a few days ago but will not be submitted until the shutdown is over.

b. Matt Robinson provided a brief update on the construction progress made to date. The following items are underway:

Sewer Installation:

- Completed installation of 4" forcemain.
- Completed trench patching along 4" forcemain route (Corydon Junction Rd). Patching job is not acceptable to the County Engineer – too rough. Contractor will mill and replace patch surface or contribute these dollars to County's cost to resurface entire roadway. County Engineer will discuss this option with the Commissioners.
- Seeded and strawed 4" forcemain and some gravity sewer areas.
- Pressure/mandrel tested installed sewer lines – all passed.
- Completed vacuum testing of installed manholes – all passed.
- Installed wet well and valve vault at Star Gas Lift Station site.

WWTP Improvements:

- Installed weirs, baffles and handrails in UV tank/effluent pump station.
- Installed discharge piping and pumps in the effluent lift station.
- Installed new WWTP tankage and backfilled site

4. Stormwater Demonstration Project:

- a. Signage: Signage has been revised and sent out for review and comment. Rob got feedback from J.R. and Tony on the educational boards.
- b. Model: Rob said he found a model called Enviroscape. This is portable and costs about \$1,000.
- c. South Central School Campus: Rob handed out a draft plan set for the rain garden and went over the proposed improvements.

5. Lanesville Interchange Sewer Project:

- a. **District Project:** Plans are complete and awaiting finalization of Town's portion of project to allow for joint submittal of plans to IDEM for approval.
- b. **Town of Lanesville Project:** Dave Derrick gave a status report of where he is on the Town's portion of the project. Biggest problem has been securing easements for gravity sewer to be constructed along Lazy Creek. They have now come to agreements with all property owners – just need to draw up easements and get them signed. Dave indicated that plans should be complete by year's end with construction beginning in Spring of 2014. Dave gave Matt some information concerning the pumps to be used in the Town's new lift station and profile information on the section of the Town's forcemain into which the Sewer District forcemain will connect.

6. Treasurers Report:

- a. Gary Davis reported that SSK is three (3) months behind on payments.
- b. *A motion was made by Rusty Sizemore, seconded by J.R. Eckart to approve the September Treasurer's report. Motion approved unanimously.*
- c. *A motion was made by Gary Davis, seconded by J. R. Eckart to approve the invoice payments in the Treasurer's report. Motion approved unanimously.*

EDA Funds:

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| i. Mitchell & Stark – Pay Application No.4 | \$152,039.03 |
| ii. Dan Cristiani Excavating – Pay Application No. 4 | \$151,888.14 |
| iii. Heritage Engineering – Construction Admin Services | \$8,012.79 |

District Checking Account:

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| iv. Harrison REMC – WWTP Electric Service | \$976.31 |
| v. Rec'd from Ramsey | \$7,420.89 |
| vi. Aqua Utility Service – Sludge hauls/repairs/lab supply | \$1,462.70 |
| vii. Aqua Utility Service – Oct. WWTP Operation | \$2,400.60 |
| viii. Lanesville Treatment | \$6,944.35 |
| ix. Stantec (corrected math error) | \$1,187.25 |

- d. *A motion was made by Gary Davis, seconded by J.R. Eckart to approve the following invoice payments. Motion approved unanimously.*

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| i. Heritage Engineering – HCRSD Support (September) | \$2,296.50 |
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7. Other Items:

- a. **IRSDA Conference:** Reminder that the annual IRSDA conference will be held on Monday October 28, 2013. Gary said he could not attend and wanted to know if we can get a refund on his registration fee.

Next Meeting:

Regular Board Meeting: **Wed. November 20, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)