

Harrison County Regional Sewer District

October 18, 2019 Meeting Minutes

Meeting Date: October 18, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Darin Duncan, P.E.	Board Member
Dan Lee	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Chris Byrd	Board Attorney
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Guests:

None present

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. September 20, 2019 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (September):** Steve Tolliver provided the monthly report. The plant met all permit requirements during the month of September. Steve noted the following items during the month:
 - 1) Generator:** The batteries on the generator are no longer working (it takes two to run the generator). Steve has ordered replacements.
 - 2) Manhole Damaged:** A manhole along State Road 64 (near the Star Gas Lift Station) was damaged by what likely appears to be a mower hitting it and knocking the casting and riser completely off the manhole. We were made aware of this issue by a local surveyor who was doing work in the area. Whomever caused this damage did not bother to notify the District. Steve had a crew repair the manhole (it required a small lifting hoist to be utilized due to the weight of the casting). The Board asked that Bob Woosley reach out to the Indiana Department of Transportation to determine if they will cover the cost of these repairs (it would have been their mowing crews that caused the

damage). Matt Beckman noted that INDOT's mowing crews routing cause damage to the Town of Lanesville's manholes and he has had little to no luck getting any response from INDOT.

- 3) IDEM Inspection Report:** Steve made the Board aware the WWTP underwent an inspection by IDEM on October 8, 2019. The plant received an overall rating of 5, the highest rating possible. All conditions evaluated were found to be satisfactory at the time of inspection.

A motion was made by Tony Combs, second by Charlie Crawford to accept the September Operations Report. Motion approved unanimously.

- b. Clayton Homes Connection Request** (property located along SR 64 between Insight Eyecare and Anthonys Automall, approximately 330 ft east of Oak Park Road): Per the Board's request the property owner investigated the option of installing a conventional septic system to provide service to the property. Based on the results of the soils testing performed the Harrison County Health Department has requested the District allow connection to the existing sewer that runs across the front of the property (see email from Danny Schroeder dated 09/30/19). *A motion was made by Darin Duncan, second by Tony Combs to allow Clayton Homes to connect directly to the existing 6" force main. Motion approved unanimously.*
- c. Smoke Testing:** Bob Woosley is still working on finalizing a layout of the collection system to allow this work to be performed. He is waiting for the corn crop to be harvested, it is currently making it difficult to locate the manholes that are likely buried in the corn crop.
- d. Rate Ordinance No. 2019-01:** This ordinance amends the current rates and charges by allowing for Master Meter Users (e.g. Mobile Home Parks) to be billed based on another method selected by the District in lieu of utilizing the master meter readings. A first reading was held and a public hearing will be set. *A motion was made by John Kintner, second by Darin Duncan to set a public hearing date of November 15, 2019 at 8:30 am for Ordinance No. 2019-01. Motion approved unanimously.*

3. Treasurers Report:

- a.** *Motion made by Dan Lee, second by Darin Duncan to approve the September Treasurer's Report. Motion approved unanimously.*
- b.** *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,517.83
ii. Duke Energy – lift station electric service	\$26.27
iii. Town of Corydon – Sept sewer bills	\$5,985.32
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$4,416.39
v. Dillman Chastain Byrd, LLC – legal services	\$200.00
vi. Liberty Mutual – renew blanket road cut bond	\$150.00
vii. Heritage Eng. – retainer/website hosting	\$880.00

- c.** *Motion made by Gary Davis, second by Tony Combs to approve Heritage Engineering's invoice in the amount of \$510.00 for services performed to*

cover inspection work on the JC Moag sewer connection and work involved on the Clunie Estate regional WWTP assistance. Motion approved unanimously. This invoice will be forwarded to the County for payment from the District's County funds (account no. 30302).

- d. **Audit:** Gary reminded the Board the District is being audited for the years 2015-2018 (referred to as a Centralized Audit). Gary anticipates receiving the results of the Audit and the final cost by the November meeting.

4. Other:

- a. **New Salisbury Area (Clunie Property):** Tom Tucker, Bob Woosley, and Chris Byrd met with representatives of the Clunie Estate on October 1, 2019 at Chris Byrd's office. It was apparent from this meeting the Clunies are anticipating a far greater value for the property than the District can afford to pay. It was mentioned to the Clunies that anything greater than \$50k requires appraisals to be performed as the District is bound by State Statutes on what and how it can pay for property. The District felt that the property would be far less than \$50k in value, the Clunies disagreed and said they were well above \$50k. We agreed that both sides were likely too far apart. *A motion was made by Tony Combs, seconded by John Kintner to table the discussion on the purchase of a portion of the Clunie Estate (with the understanding that at some point in the future it could be discussed further if the Clunies have a change in their valuation). Motion approved unanimously.*
- b. **Corydon Sewer Rates:** Bob Woosley is to follow up with Chris Byrd on modifications to the rates charged to the **Hospital Medical Campus** to allow for an automatic rate increase at such time Corydon's rates change. This will be similar to the District's current rate structure with Lanesville.
- c. **Lanesville Interchange Sewer Charges:** JC Moag is now in operation and sending flow to the sewer system. Steve Tolliver will have his office contact the Clerk Treasurer in Lanesville to coordinate billings. The District has received payments from JC Moag for August and September. Lanesville will need to back bill the District for those months.
- d. **IRWA Annual Conference (Dec. 9 – 11 in French Lick):** The IRWA Annual Conference will be held this year in French Lick. This conference has replaced the annual IRSDA conference. Bob will send the technical sessions agenda out to everyone via email to determine who may want to attend.

Next Meeting:

Regular Board Meeting: **Friday November 15, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative