

Harrison County Regional Sewer District

October 20, 2010 Meeting Minutes

Meeting Date: October 20, 2010
8:40 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee	Board Member
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan	Board Member (Secretary)
Tony Combs	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)*
Rusty Sizemore	Board Member (Town of Lanesville)
J.R. Eckart	Board Member
Rob Huckaby	Stantec

* *Town Voting Member*

Action Items:

1. **September 15, 2010 Meeting Minutes.** *Motion made by Darin Duncan, seconded by Dan Lee to approve the minutes. Motion passed unanimously.*
2. **Berkshire WWTP Operations Report:**
 - i. **September Operations Report:** Steve Tolliver presented the operations report for the month of September. No issues or concerns were reported. The WWTP continues to meet all permit guidelines and requirements. *Motion made by Tony Combs, seconded by Gary Davis to approved the Operations Report. Motion passed unanimously.*
 - ii. **Billing/Invoicing Discrepancies:** Gary Davis made the Board aware of possible errors in the amount billed to the District by Aqua Utility Services for the cost of sludge hauling and treatment. Gary will meet with Steve Tolliver outside of the meeting to resolve this matter.
 - iii. **Sludge Hauling:**
 - a. **Lanesville Agreement:** The Town of Lanesville has submitted to the District an "Inter-local Agreement for Sludge Treatment" contract that allows the District to continue sending sludge to the Town's WWTP for treatment. The District current pays the Town \$.05 per gallon. The new contract increases this fee to \$.07 per gallon (a 40% increase). Bob

Woosley and Steve Tolliver met with Herb Schneider and Linda Smith (Town of Lanesville officials) to modify the language in the agreement to state that a maximum of 10,000 gallons per month will be accepted at the WWTP. Additionally, Bob and Steve asked why there was such a large increase in cost for treatment. It was explained by the Town that their rate consultant suggested the increase based on what he felt was an average charge that others in the state were charging for sludge treatment. Bob reminded the Town that the District is currently paying \$.08 per gallon (\$.05 to Town for treatment, \$.03 to AUS to have it hauled). The Town was not aware that the District was already paying \$.08 per gallon. Herb stated he would bring this to the attention of his rate consultant to determine if they felt they still needed the increase. Steve informed the Town that the District is currently viewing other options for treatment to keep costs down. One option being considered is with CCR in Corydon, they have agreed to accept the sludge for treatment at \$.05 per gallon. Steve suggested to the Town that this may be a viable option for the Town to also consider for their sludge processing. *A motion was made by Darin Duncan, seconded by Gary Davis to table signing this agreement pending further discussion. Motion passed unanimously.*

Bob Woosley was instructed to contact the Town of Lanesville and request that they attend the District's November 17th meeting to further discuss this agreement.

- b. **Second Option:** Steve Tolliver has negotiated a second option with CCR located in Corydon. They will accept the sludge for treatment at \$.05 per gallon. They charge a one time fee for testing of the sludge to ensure that it is suitable for land application. CCR will run an initial test free of charge to determine if the sludge is suitable. If the District decides to move forward after the initial testing a fee will apply for the remainder of the tests required. *A motion was made by Darin Duncan, seconded by Dan Lee to allow Steve Tolliver to continue negotiations with CCR and allow the initial test to occur. Motion passed unanimously.*

3. Treasurer's Report:

- i. Gary Davis presented the Treasurer's Report for the month of September. Checking account as of the end of August has a balance of \$38,122.70. The Money Market account has a balance of \$93,615.76. (Last month a transfer of \$29,500 was made to cover a portion of the design fees for the New Salisbury Project. An additional \$3,000 will transferred in October to cover additional design fees.) *A motion was made by Tony Combs, seconded by Darin Duncan to approve the September Treasurer's Report. Motion passed unanimously.*
- ii. *A motion was made by Gary Davis, seconded by Dan Lee, to approve the following invoices for payment. Motion passed unanimously.*
 - a. Town of Corydon – September sewer charges \$5,871.52
 - b. Aqua Utility Services –October operating contract \$2,281.40
 - c. Aqua Utility Services – Sludge Hauling & Auto Dialer \$381.90
 - d. Aqua Utility Services – Sludge Hauling & Maintenance \$1,032.00
 - e. Heritage Eng. – 15% survey for New Sals. Project \$3,000.00
 - f. Bennett & Bennett Insurance – Bond for District \$147.00

- iii. *A motion was made by Dan Lee, seconded by Gary Davis, to approve the following invoice. Motion passed unanimously.*
 - a. Heritage/Stantec – Operating Budget (Acct. No. 02) \$3,416.00
 - b. Byrd, Dillman, Chastain – attendance at mtg, ordinance \$200.00

4. State Board of Accounts

Gary Davis informed the Board that during the annual audit the SBOA made note that the District does not have a record of the capital assets of the District. The County is written up each year for the same item.

5. Bonding for District

The IDEM Order that established the District required all officers of the District to be covered by a Bond. It was discussed that Tony Combs has authority to sign District checks, as a result he also needs to be covered. A recommendation was made to make Tony an officer to ensure that he is covered by the Bond. This will be discussed further at a future District Board meeting.

Next Meeting:

- 1. Board Meeting: **Wed. November 17, 2010 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)