

Harrison County Regional Sewer District

October 21, 2009 Meeting Minutes

Meeting Date: October 21, 2009
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Tony Combs	Board Member
Dan Lee	Board Member
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)
Darin Duncan	Board Member (Secretary)
J.R. Eckart	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Rob Huckaby	Stantec

* *Town Voting Member*

Action Items:

1. **Approved October 7, 2009 Meeting Minutes.** *Motion made by Tony Combs, seconded by Dan Lee to approve the October 7, 2009 minutes. Motion passed unanimously.*

2. **New Salisbury Sanitary Sewer Project:**

i. **Voting Packet:** Bob Woosley distributed copies of the sample information packet that will be used for property owner voting. An electronic copy will be emailed to all board members for review. It was discussed that the following schedule would be followed:

Nov. 9 th :	Mail information packets with voting ballots to property owners.
Nov. 18 th :	Public Meeting with property owners.
Nov. 30 th :	Voting ballots deadline.

The date of the public meeting is subject to the availability of the New Salisbury Church. Gary Davis will confirm the availability.

- ii. **Project Cost to Property Owners:** Gary Davis requested that the Board reconsider the \$15,000 fee that was approved at the last meeting. A lengthy discussion was held regarding the options for lowering the Project Cost of \$15,000 per property. Upon further review the board discussed lowering the project cost charged to each property owner of \$10,000. The \$95,000 needed to lower this cost will be taken from the contingency funds allocated in the construction cost estimates. *A motion was made by Gary Davis, seconded by Tony Combs to lower the previously approved \$15,000 charge to \$10,000 for the project cost paid by each property owner. Motion passed unanimously.*
 - iii. **HCCF Grant:** Tom Tucker informed the Board that a 2nd signature was necessary on the grant acceptance agreement. The HCCF will accept the signature of the Board Secretary (Darin Duncan). Darin was not able to attend today's meeting, therefore, Tom instructed Bob Woosley to follow up with Darin to have him sign the agreement. The agreement will be signed by Darin outside of the meeting and returned directly to the HCCF.
3. **Berkshire WWTP Operator's Report (September):**
- i. **Operations Report:** Steve Tolliver presented the September Operations Report. *A motion was made by Dan Lee, seconded by Gary Davis to accept the September Operations Report presented by Steve Tolliver. Motion passed unanimously.*
 - ii. **WWTP Site Visit (November 4th):** Steve reported that all work is now complete on the construction of the roof structure and installation of the generator. A site visit will be held on November 4th at 1 pm. All elected officials will be invited to attend and given a tour of the facility.
4. **Treasurer's Report:** Gary Davis presented the treasurer's report for the month of September. The Hospital Medical Campus and the Berkshire system continue to operate at a surplus. The current checking account balance is \$17,819. Board members again thanked Gary for all his efforts in keeping accurate and detailed records for the District. *A motion was made by Tony Combs, seconded by Dan Lee to approve the Treasurer's Report. Motion passed unanimously.*
5. **2010 Budget:** Bob Woosley asked if any changes were needed to the draft budget. The Board did not have any changes to the budget. *A motion was made by Gary Davis, seconded by Dan Lee to request \$46,800 for an **Operating Budget** and \$10,000 for a **Projects Budget** and allow Darin Duncan to make the request to the Commissioners at their November 2, 2009 meeting. Motion passed unanimously.*
6. **Other Business:**
- i. Approved the following invoices:
 - a. Byrd, Dillman, & Chastain (\$100) – Funds will be charged to the Operating Budget (.02). *Motion made by Gary Davis, seconded by Dan Lee. Motion passed unanimously.*
 - b. Heritage Engineering (\$18,402) – Funds will be charged to the Projects Budget (.03). *Motion made by Gary Davis, seconded by Tony Combs. Motion passed unanimously.*

Next Meeting:

1. Board Meeting: **Wednesday November 4, 2009 at 11:30 am** @ Harrison County Community Foundation Building. Meeting will be followed by a site visit at 1 pm at the Berkshire WWTP.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)