

Harrison County Regional Sewer District

October 15, 2014 Meeting Minutes

Meeting Date: October 15, 2014
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)*
Dan Lee	Board Member
Darin Duncan, P.E.	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Matt Robinson	Heritage Engineering

Absent:

Tony Combs	Board Member (Secretary)
Jim Klintiver	Board Member
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)
Chris Byrd	Board Attorney
Rob Huckaby	Stantec
Jill Saegesser	River Hills Economic Development (EDA Grant Administrator)

Guests:

None

**Town voting member.*

Action Items:

- 1. September 17, 2014 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, seconded by Bill Byrd to approve the meeting minutes. Motion approved unanimously.*
- 2. New Salisbury Project Update:**
 - a. Blowers at WWTP:** Matt Robinson reported that he has sent a letter to Mitchell and Stark (Project Contractor) stating that the warranty period for the blowers will be extended until next year after the hot weather season is over. The warranty period is being extended because of the problems encounter by plant operators with blower overload tripping most likely related to blower overheating. Repairs are being made to the cooling fans and the thermostats are being adjusted but we won't know for sure if these fixes have solved the overload problem until next summer.
 - b. Auto Dialer at EQ basin:** Matt reported that the contractor has been contacted about the problem with the plant SCADA (Viper) system (apparently the system is not working properly because the plant experienced a high water

event at the EQ basin but no alarm calls were made to operators). Mitchell and Stark was to have their electrician look at the problem. Steve said that the electrician was at the site but they said there was nothing they could do. It appears the unit has a bad battery or battery connection and this is likely a warranty issue. Steve mentioned that he had talked to Omni-Site (company that operates the web based features of the system) about the Viper units installed at the lift stations and plant. These units are apparently older units with 2G technology which will soon be outdated. Each unit will need to be updated to 3G technology because the 2G service will no longer be supported. Steve said the update will cost about \$153 per unit. Matt said he will talk to the contractor about fixing the unit at the plant and about updating all the Viper systems.

- c. **Child Craft (Hastings) Connection:** Matt reported that the forcemain has been installed and the pumps are on order. The contractor (Temple & Temple) needs to install the wetwell and pumps when received and make all electrical connections. This should be completed in time for the next Sewer District meeting.
- d. **Corydon Junction Road Repaving over AARV MH lids:** Matt reported that he had talked to the County Highway Superintendent (Glen Bube) about the paving over of the AARV MH's on Corydon Junction Road. Glen admitted that he got very short notice from the paving company as to when the road would be repaved (was notified the day before). Glen said if we got him the riser rings he would assist with their installation. The Board felt it was the County's responsibility to raise the MH lids because of the lack of advanced warning of the repaving work. Matt will talk to Glen about the County obtaining and installing the riser rings. Bill Byrd also mentioned that we may want to tack down (i.e. weld) the MH lids so they don't get stolen. He said this is something that other sewer utilities have started doing to prevent theft of MH lids.
- e. **Permit/Application for Sewer Service:** Matt mentioned that he has reviewed the sanitary sewer application forms from Lanesville and Corydon to see if we need to incorporate any features of their application into the draft Sewer District application form. Both Lanesville and Corydon have separate forms for residential and business customers and both require information about rental vs owned property. Matt will get with Bob when he comes back from vacation and make any needed revisions to the draft Sewer District form based on features of the Lanesville and Corydon forms.

3. Berkshire WWTP:

- a. **Operations Report (September):** Steve Tolliver reported the plant did very well in September and achieved a 99% removal rate. *Motion made by Gary Davis, seconded by Darin Duncan to approve the September operations report. Motion approved unanimously.*
- b. **Generator:** Steve reported that he has completed training with his operators on use of the generator.

- c. **Indiana 811 File Application:** Steve said he has contacted 811 on behalf of the Sewer District. He said Bob has also contacted 811 and they currently have Bob as the contact for utility locates. Steve will talk to Bob about this but will likely change this so that Steve is the contact for locate requests from 811. Steve reported that we are in compliance with the 811 guidelines and have had 14 requests for locates.
- d. **IDEM Net DMR:** Steve reported that IDEM has come up with a web based system called Net DMR. This includes an electronic signature type system and is part of the State's efforts to go paperless. Steve is doing training with his operators to utilize this new system.
- e. **Monthly Operations Report:** Steve mentioned that he was going to delete that part of his report dealing with Capitol Improvement Issues because most of these items have now been addressed by the recently completed WWTP improvements project. There were now objections to deleting this part of the report.
- f. **Schmidt Cabinet Lift Station Flooding Issue:** Steve reported that the Schmidt Cabinet Lift Station area was flooded during recent heavy rains. He noted that the lift station area only seems to hold water during very heavy rain events. Matt mentioned that he had contacted the local State Maintenance Superintendent about the problem and the State has installed a small ditch at the lift station site in effort to convey storm water away from the site to the drainage ditch located to the west of the lift station. The ditch that was installed was too small to have any appreciable impact on relieving the area flood issue. The Board instructed Matt and Steve to come up with a solution to the water holding issues at the lift station site.

4. Possible Sewer Extension(s) in New Salisbury:

- a. **Specialty Products Company:** Matt presented two options for serving the Specialty Products Company in New Salisbury. The first option involves installing a lift station, gravity sewer and forcemain that can serve not only the new facility but also most of the unsewered areas of New Salisbury. This first option is more expensive and may involve some cost participation from the Sewer District. The second option involves installing an individual grinder lift station and forcemain to serve only the new facility. The forcemain would run north along the rear of the properties that front SR 135 and outlet to the MH in back of Rite Aid.

Tom mentioned that these options were just academic at this point until a decision is made on the potential use of this site. Discussion was held on the costs involved in looking at providing sewer services to businesses interested in locating in New Salisbury or other areas served by the Sewer District. The Sewer District doesn't want to pay for all the costs associated with investigating how to serve businesses that are considering locating in the Sewer District service area, these costs should be borne by the business or developer. Need to develop a protocol on how to handle requests for sewer service. The District will talk to Chris Byrd on how to handle this.

5. Lanesville I-64 Interchange Sewer Project

- a. **Pre-Construction Meeting:** Matt reported that the pre-construction meeting with the contractor (Infrastructure Systems) will be held tomorrow 10/16 at 9:00 a.m. at the Community Foundation meeting room. All are welcome to attend.
- b. **Lanesville's Part of Project:** Rusty mentioned that Lanesville's contractor intends to start on their part of the project next week.

6. Treasurers Report:

- a. Gary reviewed the Sewer District checking account over the last several months. He mentioned that they will seek reimbursement from the contractor that installed the Childcraft (Hastings) lift station for the electrical usage of \$772.43. This excess electrical use by the pumps was related to a seal failure at the connection point of the pumps to the discharge piping. Because the Childcraft facility is not yet connected to the lift station the pumps should not have been running at all. Gary also mentioned that Berkshire MHP is current on their payments.
- b. *Motion made by Bill Byrd, seconded by Darin Duncan to accept the September Treasurer's Report. Motion approved unanimously.*
- c. *Motion made by Darin Duncan, seconded by Gary Davis to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. First Harrison – interest on credit line	\$270.83
ii. Harrison REMC-WWTP electric service	\$2,663.10
iii. Duke Energy – lift station electric service	\$17.12
iv. Aqua Utility Services – billing/dialers/sludge haul	\$941.60
v. Aqua Utility Services – Oct WWTP operations	\$2,424.61
vi. Town of Corydon – September sewer bills	\$5,715.17

- d. *Motion made by Gary Davis, seconded by Dan Lee to approve the following invoices. Motion approved unanimously:*
 - i. Heritage Engineering – HCRSD Mgmt & Project Support (Aug) \$4,923.59
 - ii. Heritage Engineering – Lanesville Interchange Sewer Project \$4,214.89

7. Other:

- a. **IRSDA Annual Conference:** Matt reminded everyone wishing to attend the IRSDA Annual Conference to let Bob know as soon as possible. The conference will be held on October 27th.

Next Meeting:

Regular Board Meeting: **Wed. November 19, 2014 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Darin Duncan

Rusty Sizemore (Lanesville)

Dan Lee

Gary Davis, V.P./Treasurer

Towns - Bill Byrd (Milltown)