

Harrison County Regional Sewer District

October 17, 2025 Meeting Minutes

Meeting Date: October 17, 2025
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Schroeder	Board Member
Thomas Tidstrom	Board Member (Town of Lanesville)
J.R. Eckart	Board Member
Bruce Kennedy	Board Member
Darin Duncan, P.E.	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Aaron Tolliver	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Harlan Fisher	Board Member (Town of Corydon)
Steve Tolliver Jr.	Aqua Utility Services

Guests:

Herb Schneider	Town of Lanesville
Dave Derrick	Derrick Engineering (Town of Lanesville's engineer)

**Town voting member. (2025 vote belongs to the Town of Corydon)
(Order of voting: 2025 – Corydon, 2026 – Milltown, 2027 - Lanesville)*

Action Items:

- 1. Town Vote:** Due to the Town of Corydon being absent the vote went to Milltown for this meeting.
- 2. Town Corydon:** Tom Tucker made the Board aware that Harlan Fisher has been appointed to replace Bruce Cunningham on the Board.
- 3. September 19, 2025 Regular Board Meeting Minutes:** *A motion was made by Bruce Kennedy, second by JR Eckart, to approve the meeting minutes. Motion approved unanimously.*
- 4. Berkshire WWTP Expansion Project:** Bob Woosley provided the following updates:
 - a. Construction:** Construction is on-going. The following dates of completion were provided by the Contractor:

• Wall construction	November 1 st
• Headworks	November 8 th
• Control Building	December 13 th
• Project Substantially Complete	January 17 th

b. Pay Application No. 6: \$194,797.49

A motion was made by Darin Duncan, second by Bruce Kennedy, to approve Pay Application 6. Motion approved unanimously. Pay Application No. 6 will be sent to Indiana First Region for reimbursement via READI funding.

c. Pay Application Summary:

• Pay App No. 1	\$ 35,767.50
• Pay App No. 2	\$ 42,512.50
• Pay App No. 3	\$115,755.69
• Pay App No. 4	\$153,089.75
• Pay App No. 5	\$469,163.05
• Pay App No. 6	<u>\$194,797.49</u>
	\$1,011,085.98

d. Summary of Funding Sources:

• READI Grant	\$1,200,000	
• USDA Loan	\$1,050,000	
• USDA Grant	\$ 562,000	
• County Loan/Grant	\$ 800,000	District to request funds when needed.
• District Funds	<u>\$ 76,698</u>	
	\$3,688,698	

e. Project Budget:

• Construction Bid	\$3,236,855
• Contingency (5%)	\$161,843
• Soft Costs	\$290,000
	\$3,688,698

f. County Loan/Grant Funds: Upon receipt of the Contractor's next pay application (Pay Application No. 7) the District will have expended the full amount of the READI grant funding (\$1,200,000). *A motion was made by JR Eckart, second by Bill Byrd, to make the formal request to the County for the \$800,000 in County funds pledged to the project. Motion approved unanimously. Bob Woosley was instructed to follow up with the County to make this request.*

5. Operators Updates:

a. Operations Report: Aaron Tolliver presented the September operations report. He reported the plant met all permit limit requirements during the month. *A motion was made by Bruce Kennedy, second by Danny Schroeder, to approve the September Operations Report. Motion approved unanimously.*

b. Child Craft Lift Station Damage: Aaron reported a vehicular accident occurred this morning that caused damage to the lift station. Steve will follow up with pictures to allow the District to file a claim with their insurance carrier. Bob Woosley will reach out to District insurance representative (Pam Bennett-Martin) to get the claim process started.

6. Town of Lanesville (Sewer Capacity Discussion): Herb Schneider and Dave Derrick were in attendance to discuss the concerns over sufficient capacity and availability of capacity of the Town's WWTP. The Town is currently in the process of designing improvements that would double the capacity of the Town's existing WWTP. The existing WWTP currently has a capacity of 70,000 gpd and will be expanded to 140,000 gpd. There was no date provided by the Town as to when construction would take place. After much discussion it was agreed the District's engineer (Bob Woosley) and Dave Derrick (Town's Engineer) would meet to come up with options to be considered for increasing capacity at the Lanesville's WWTP site to accommodate economic development growth at the Lanesville Interchange. This may result in the Lanesville WWTP begin further expanded beyond their planned expansion or a second WWTP being built alongside the Town's WWTP (on land owned by the Town) that would be dedicated to serving flows from the interchange.

7. Delinquent Accounts:

- a. **Duvall:** The Duvall account has now made payment in full. Their lien will now be released. Upon release of this lien there will be no active liens on any of the accounts.
- b. **Demand Letters:** Chris Byrd will be sending letters to the following accounts: 1) Cook, 2) Rennirt, and 3) Luttrell. If payment is not made by the next meeting Chris will ask for permission from the Board to places liens on the properties.

8. Berkshire Mobile Home Park Sanitary Sewer Replacement Plans: Bob Woosley updated the Board on the status of the plans. Final plans are ready for approval after numerous reviews and revisions were made by the applicant. The District asked if any provisions were being made to address the grease issue that has historically been an issue at the Mobile Home Park. The District instructed Bob to work with the applicant's engineer to have a grease interceptor installed on the line(s) (if feasible).

9. Treasurers Report:

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. *Motion made by Darin Duncan, second by Bruce Kennedy, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by Bruce Kenndey, to pay the following claims. Motion approved unanimously.*

District Checking Account:

• Town of Corydon – September sewer bills	\$13,518.21
• Lanesville Utilities – September sewer bills	\$1,166.23
• Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,283.80
• Church Langton Loop & Banet – attend mtg & work on liens	\$338.10
• Liberty Mutual – renew blanket road cut bond	\$150.00
• IUPPS 2 nd quarter ticket fees 69 @ \$.95	\$65.55
• Heritage Eng. – Retainer/misc services/web site/WWTP	\$8,458.03
• Steve Thieneman Builders – sewer deposit refund	\$450.00
• Mitchell & Stark Pay Application No. 5	\$469,163.05

10. District System Map: Bob Woosley recommended he be allowed to prepare an overall system map that would contain all of the District's current assets on one digital map. This mapping would be utilized for planning purposes, utility locates, asset management, and a tool for proper tracking of the overall growth of the system. All Board members agreed this map is sorely needed and instructed Bob to proceed with producing the map.

11. Town Reappointments to the Board:

- a. Milltown: Bill Byrd reported that Milltown has reappointed him to the Board for 2026.

Next Meeting:

Regular Board Meeting: **November 21, 2025 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

J.R. Eckart

Gary Davis, V.P./Treasurer

Bruce Kennedy

Darin Duncan, P.E., Secretary

Dan Schroeder

Bill Byrd (Milltown), Town Representative