

# Harrison County Regional Sewer District

## October 19, 2018 Meeting Minutes

Meeting Date: October 19, 2018  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Jim Heitkemper	Board Member
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan, P.E.	Board Member
Matt Beckman	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Tony Combs	Board Member (Secretary)
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*\*Town voting member. (2018 vote will belong to the Town of Lanesville)  
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. September 21, 2018 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (September):** Steve Tolliver reported that despite the wettest September on record the plant met all permit requirements during the month. The plant continues to suffer from infiltration, the majority of which is a result of the private collection system in the mobile home park. *A motion was made by Matt Beckman, second by Gary Davis to accept the Operations Report. Motion approved unanimously.*
  - b. Infiltration Issues:** We continue to suffer from significant infiltration during heavy rain events. It has been determined the source is from the private collection system that serves the mobile home park. The Board directed Bob Woosley and Steve Tolliver to determine a course of action and costs to mitigate this infiltration. Options discussed: smoke testing of the system, pipe bursting of the existing collection system, pipe lining (CIPP) of the system, or possible total relocation and replacement of the collection system. Bob and Steve will work up a plan and discuss with the owners of the mobile home park. They will report back to the Board at the next meeting.

- c. Straeffler Pump & Supply Preventive Maintenance Agreement:** Steve reported that Straeffler has begun the preventive maintenance work on the pump stations. He stated there was a issue with the wire cover on one of the pumps at the Schmidt Cabinet Lift Station that required the pump to be returned for warranty work. Steve said there will be no charge for this repair work as it is covered by the pump warranty.
  - d. Effluent Pump Station and Forcemain Replacement Project:** These improvements will be place on hold until a decision is made on how best to address the infiltration from the mobile home park's collection system.
  - e. Telemetry System (Lift Stations):** OmniSite, the provider of the on-site telemetry system, has notified the District that the current technology being used is being upgraded to 4G coverage and our current equipment will need to be upgraded by the end of 2019. This will be a new expense for the District. Steve and Bob will follow up with OmniSite to determine the cost for these upgrades.
- 3. New Salisbury (Proposed Veterinary Clinic):** Bob updated the Board that Dr. Hinder is moving forward with having plans prepared for his proposed building and will follow up with the Board at a later date. No action necessary by the Board at this time.
- 4. Milltown Sewer System:** Bob provided a summary of the recently completed study completed by the Town. The study identified numerous improvements throughout the Town's system and major upgrades to the WWTP. The Town's most pressing need is replacement/upgrades to the WWTP. The Town has decided to move forward with trying to secure a \$600,000 Office of Community and Rural Affairs (OCRA) grant to cover a portion of the cost of the improvements. The total cost of the proposed improvements is approximately \$1.6M. The cost can be reduced if the project is scaled back. The Town intends to look at options for raising funds including the implementation of a possible rate increase. The Town will likely approach Harrison County for funding support. It is anticipated funding will not be needed until late 2019 and into 2020. The District currently has 40,000 gallons of reserved capacity at the WWTP that is not being utilized. The District currently has no intentions or plans for utilizing this capacity. Total WWTP capacity is 150,000 gallons. Average daily flow to the WWTP is approximately 60,000 gallons.
- 5. Treasurers Report:**
- a. Motion made by Darin Duncan, second by Dan Lee to approve the September Treasurer's Report. Motion approved unanimously.*
  - b. Motion made by Gary Davis, second by Matt Beckman to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,449.96
ii. Duke Energy – lift station electric service	\$25.87
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,364.04
iv. Town of Corydon – Sept sewer bills	\$6,141.55
v. Heritage Eng. – retainer/website hosting	\$880.00

- c. *Motion made by Gary Davis, second by Jim Heitkemper to approve the Heritage Engineering invoice in the amount of \$270.00 for the Berkshire WWTP Effluent FM and Infiltration Reduction efforts. This invoice is paid by County Funds (Account No. 30302). Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **Friday November 16, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Jim Heitkemper, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative