

Harrison County Regional Sewer District

October 21, 2022 Meeting Minutes

Meeting Date: October 21, 2022

9:00 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

| | |
|-------------------|---|
| Tom Tucker | Board Member (President) |
| Gary Davis | Board Member (VP/Treasurer) |
| Charlie Crawford | Board Member |
| Dan Lee, P.E. | Board Member |
| Tony Combs | Board Member (Secretary) |
| Bill Byrd | Board Member (Town of Milltown) |
| Terry Schmelz | Board Member (Town of Lanesville) |
| Dave Coburn | Board Member (Town of Corydon) |
| Chris Byrd | Board Attorney |
| Aaron Tolliver | Aqua Utility Services |
| Steve Tolliver | Aqua Utility Services (System Operator) |
| Bob Woosley, P.E. | Heritage Engineering |

Absent:

Darin Duncan, P.E. Board Member

Guests:

Darrel Voelker Harrison County Economic Development Corporation

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

- 1. September 16, 2022 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Gary Davis, to approve the meeting minutes. Motion approved unanimously.*
- 2. READI Funding:** Darrel Voelker was in attendance to provide the Board with an update on finalizing the details for securing the \$1.2M grant.
 - a. Letter of Intent to Fund:** Darrel requested the District sign a letter of intent to secure the necessary funding to provide the required matching funds for the \$1.2M READI grant. This letter is one of the last remaining items needed for the District to secure the funding. *A motion was made by Tony Combs, second by Dave Coburn, to allow for Tom Tucker to sign the letter presented. Motion approved unanimously.*

- b. **Subgrant Agreement:** Darrel presented a draft subgrant agreement that will eventually be signed by the District prior to official receipt of the \$1.2M grant. The draft agreement presented was for information only at this time.

3. New Salisbury Sewer System

- a. **Financial Status Report:** Bob Woosley presented a draft report he prepared showing the financial status of the New Salisbury System as it relates to the District's efforts to pay back the \$250,000 County loan. The County loan was secured earlier this year and was utilized for upgrades to the WWTP effluent line (line was increased in size). Board members requested that this be kept up to date moving forward and presented each month.
- b. **Apple Orchard & Pineview Group Home Development:** Bob Woosley and Steve Tolliver reported the following issues:
 - 1) **Apple Orchard:** Bob received a call from the Harrison County Highway Department of a possible sewer overflow at this location. Steve immediately went to the site and found an issue with the connection made by Apple Orchard to the sewer system. Bob immediately contacted the developer (Suann Stroud with Blue River Services) and made them aware of the problem. The developer had their contractor (Temple & Temple) immediately fix the problem (the new sewer line installed by Temple & Temple) had pulled apart from the MH and had dropped causing a back up. The District incurred the expense of an emergency call out of our Operations Staff along with the expense of pumping and televising the line to determine the issue. *The Board instructed Steve to send any charges incurred to Blue River Services for reimbursement to the District.*
 - 2) **Pineview Group Home:** Steve noted that while he was on site looking at the sewer back up issue at Apple Orchard he noticed someone had damaged the cleanout for the Pineview Group Home. Bob immediately contacted Suann Stroud (Blue River Services) to make her aware of this damage. The clean out is the responsibility of Blue River Services to maintain. Suann stated she would have her plumbing make a site visit to get this corrected.

4. Berkshire WWTP:

a. WWTP Expansion Project:

- 1) **Construction Plans Update:** Construction bidding shall remain on hold until funding for the project has been secured.
- 2) **Funding:**

Rural Development United States Department of Agriculture (USDA)

Funding: Bob Woosley informed the Board he is working with Craig McGowan (USDA) on submitting the required documents into the USDA system to allow the

District to be considered for funding. This is an on-going process that hopefully will be completed this month. No timeline was provided as to when a decision would be made on USDA funding announcements.

b. Operations Report (September):

1) Report: Aaron Tolliver presented the September operations report. All parameters were met for the month of September. *A motion was made by Charlie Crawford, second by Dan Lee, to accept the September operations report. Motion approved unanimously.*

5. Lanesville Connection Point Flow Meter: Aaron Tolliver reported that TNT Technologies is awaiting delivery of the parts needed to repair the flow meter. It is anticipated this work will be completed within the next two (2) weeks.

6. Treasurers Report

a. Treasurers Report: Gary Davis presented the Treasurer's Report. *Motion was made by Dan Lee, second by Tony Combs, to approve the Treasurers Report. Motion approved unanimously.*

b. Motion made by Gary Davis, second by Tony Combs, to pay the following claims. Motion approved unanimously.

District Checking Account:

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|---|-------------|
| i. Harrison REMC-WWTP electric service | \$1,431.36 |
| ii. Duke Energy – lift station electric service | \$68.89 |
| iii. Town of Corydon – September sewer bills | \$12,657.99 |
| iv. Lanesville Utilities – September sewer bills | \$18,958.68 |
| v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint. | \$5,351.39 |
| vi. Dan Cristiani Excavating – repair of New Sal sewer lines | \$4,882.58 |
| vii. Church Langton Loop & Banet LLC – attend mediation | \$1,800.00 |
| viii. Liberty Mutual Insurance – renew blanket road cut bond | \$150.00 |
| ix. Madison Courier, Plain, Courier – advertise for bids WWTP | \$197.04 |
| x. IN Underground Plant Protection – 3 rd Quarter 2022 | \$83.60 |
| xi. Heritage Eng. – Retainer/web site | \$1,030.00 |
| xii. Infinity Homes – sewer deposit refunds | \$150.00 |
| xiii. Steve Thieneman Builders – sewer deposit refunds | \$150.00 |
| xiv. Harrison County Treasurer – loan payment | \$4,150.00 |

7. Hiring of Legal Support Services (Ordinance Creation): *A motion was made by Gary Davis, second by Dave Coburn, to retain the services of Chris Janak (Bose McKinney & Evans LLP) to assist the District in updating the District's Sewer Use Ordinance and Rate Ordinances. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **November 18, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Dave Coburn, Town Representative