

# Harrison County Regional Sewer District

## September 16, 2009 Meeting Minutes

Meeting Date: September 16, 2009  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member
Darin Duncan	Board Member (Secretary)
J.R. Eckart	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utilities (WWTP Operator)
Bob Woosley	Heritage Engineering (District's Engineer)

Absent:

Fred Cammack	Board Member (Town of Corydon)
Dan Lee	Board Member
Bill Byrd	Board Member (Town of Milltown)
Rob Huckaby	Stantec

\* *Town Voting Member*

Action Items:

- 1. Approved September 2, 2009 Meeting Minutes.** *Motion made by Darin Duncan, seconded by Tony Combs to approve the September 2, 2009 minutes. Motion passed unanimously.*
- 2. New Salisbury Project:**
  - i. EDA Grant Funds:**

**Matching Funds:** The District made a 2<sup>nd</sup> request for the \$670,000 matching grant funds to the Commissioner's on September 8<sup>th</sup>. Request was approved by Commissioner's and passed along to the Council. Full Council heard request at their September 14<sup>th</sup> meeting. A vote by the Council will be taken on September 28<sup>th</sup>.
  - ii. Project Voting:** Bob Woosley informed the Board that many questions came up at the Council presentation. A summary of the items that was discussed at the Council meeting:
    - a. How long will we give property owners to vote? 30 days is typical.

- b. Do property owners vote at the meeting? Yes they can vote at the meeting but you also allow those not able to attend to mail in their ballots.
- c. How many votes will it take to pass? Typically 50% of the returned ballots. ***A motion was made by JR Eckart, seconded by Gary Davis to require 50% of the returned ballots to pass or fail the project. Motion passed unanimously.***
- d. Will the District offer financing to the property owners? No, however, the District will contact local lending institutions in an effort to offer low interest loan options to the property owners.
- e. Explain to the property owners what their costs will be.
  - 1. Initial Project Cost
  - 2. Plumbing Cost
  - 3. Monthly User Fees
- f. Explain to the Property Owners how the monthly user fees are calculated. ***Bob Woosley is to calculate sample monthly user fees for some of the businesses and forward this information to the Council prior to their next meeting.***
- g. Explain to the Property Owners how the District arrived at the \$15k Project Cost fee.
- h. The Council indicated they may support providing additional funding to help lower the \$15k fee.

**iii. Schedule:**

- a. Assuming the Council approves the funding request at their September 28<sup>th</sup> meeting – voting will occur during the month of November.

**3. Berkshire WWTP Monthly Operations Report for August:** Steve Tolliver presented the monthly operations report for the month of August. Plant continues to meet all effluent permit limits. No violations occurred during the month. *Motion made by Darin Duncan, seconded by Rusty Sizemore to accept the monthly operations report for August. Motion passed unanimously.*

**4. Berkshire WWTP Generator Installation:** Steve Tolliver reported that work is underway on the installation of the generator. He anticipates all work being completed by the end of September (weather dependent).

**5. Treasurer’s Report for August:** Gary Davis presented his Treasurer’s report for the month of August. A copy of the report is attached to these minutes. *Motion made by Rusty Sizemore, seconded by Tony Combs to approve the Treasurer’s report. Motion passed unanimously.*

**6. Invoices:**

Dillman, Chastain, & Byrd (\$150) (Operations Account .02) – Board Attorney fees for attendance at meetings: *Motion made by Gary Davis, seconded by Darin Duncan to approve invoice. Motion passed unanimously.*

- 7. 2010 Budget:** The 2010 Budget shall be prepared and sent to all Board members for review prior to the next meeting. A few items to include or consider:
- i. Show how the Board is moving towards self funding and when we anticipate that to happen.
  - ii. Explain why we did not request a budget for 2009.

- iii. Put funds in the budget to perform a rate study for the Berkshire WWTP. SSK's current agreement expires in April or May of 2010.

Next Meeting:

1. Board Meeting: **Wednesday October 7, 2009 at 11:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Lanesville (Rusty Sizemore)