

Harrison County Regional Sewer District

September 18, 2013

Meeting Minutes

Meeting Date: September 18, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Jim Klinstiver	Board Member
Tony Combs	Board Member (Secretary)
Rusty Sizemore	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)
J.R. Eckart	Board Member
Dan Lee	Board Member
Rob Huckaby	Stantec

Guests:

Jill Saegesser	River Hills Development
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*Town voting member.

Action Items:

- 1. August 21, 2013 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, seconded by Rusty Sizemore to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report (August):** Steve Tolliver stated the plant is in full compliance for the month of August. There were no additional incidents of vandalism at the plant. *Motion was made by Gary Davis, seconded by Rusty Sizemore to approve the August operations report. Motion approved unanimously.*
- 3. New Salisbury Project Update:**
 - Jill Saegesser presented the third reimbursement request to be submitted to EDA for approval. The reimbursement request is for a total of \$133,133 (which represents 50% of the funds expended). The reimbursement request consists of the following:
 - Heritage Engineering: \$12,387.03
 - Mitchel & Stark Pay App No. 3: \$68,486.08
 - Dan Cristiani Pay App No. 3: \$185,393.49
 - Bob Woosley provided a brief update on the construction progress made to date. The following items are underway:

Sewer Installation:

- Gravity sewer installation is approximately 90% complete.
- 4" Forcemain: approximately 95% complete.
- 6" Forcemain: approximately 15% complete.

WWTP Improvements:

- Work continues on preparing area for tank installation.
- Tanks have not yet arrived on site. Delivery date is anticipated for the week of September 23-27.
- Electric: Heritage is currently working with the Contractor on securing a price to move the existing electric pole (provides service to the lift station).
- Grating: Heritage has met with the Contractor to discuss the elimination of grating. A credit will be obtained from the Contractor for this item.

4. Stormwater Demonstration Project:

- a. Signage: Signage has not yet been completed. Comments were made regarding the initial design sent to the Board. Revisions are being made and a new version will be sent to everyone for review and comment.
- b. Model: Bob Woosley was asked to check with Rob Huckaby on the status of this item. Do any models exist that can be utilized for educational purposes?
- c. South Central School Campus: Rob will provide additional follow up on this item at the next meeting.

5. Lanesville Interchange Sewer Project:

- a. **District Project:** Plans are complete and awaiting finalization of Town's portion of project to allow for joint submittal of plans to IDEM for approval.
- b. **Town of Lanesville Project:** Rusty Sizemore reported that the Town is still working towards the completion of their plans. Bob Woosley will follow up with Dave Derrick (Town's engineer working on the plans) to discuss progress and schedule. No timeline was provided for an end date on design.
- c. **Interchange Planning:** Bob Woosley reported that he met with Eric Wise (County Planner) to discuss future sewer line routes for potential developments in the area. Bob recommended a committee be formed to further address and discuss planning for future development. The following subcommittee was formed: Tony Combs, Bill Byrd, and Dan Lee. Bob will follow up with the committee to schedule a meeting to further this discussion.

6. Treasurers Report:

- a. Gary Davis reported that SSK is currently two (2) months behind on payments.
- b. *A motion was made by Tony Combs, seconded by Rusty Sizemore to approve the August Treasurer's report. Motion approved unanimously.*
- c. *A motion was made by Rusty Sizemore, seconded by Jim Klintstiver to approve the invoice payments as listed in the Treasurer's report. Motion approved unanimously.*

EDA Funds:

- | | |
|---|--------------|
| i. Mitchell & Stark – Pay Application No. 3 | \$68,486.08 |
| ii. Dan Cristiani Excavating – Pay Application No. 3 | \$185,393.49 |
| iii. Heritage Engineering – Construction Admin Services | \$12,387.03 |

District Checking Account:

iv. Harrison REMC – WWTP Electric Service	\$917.17
v. CNA Surety – Directors bond premium	\$147.00
vi. Aqua Utility Service – Sludge hauls/repairs/tablets	\$1,716.62
vii. Aqua Utility Service – Sept. WWTP Operation	\$2,400.60
viii. Town of Corydon – Aug sewer bills	\$5,200.92

d. *A motion was made by Gary Davis, seconded by Rusty Sizemore to approve the following invoice payments. Motion approved unanimously.*

i. Heritage Engineering – HCRSD Support (August)	\$1,525.90
ii. Heritage Engineering – Lanesville Interchange	\$2,408.56

7. Other Items:

- a. **Town of Lanesville Board Appointment:** Rusty Sizemore reported that the Town appointed Herb Schneider as a back up to Rusty in the event Rusty cannot attend District Board meetings.
- b. **IRSDA Conference:** Bob Woosley announced the annual IRSDA conference will be held on Monday October 28, 2013. Anyone wishing to attend was asked to contact Bob and let him know.

Next Meeting:

Regular Board Meeting: **Wed. October 16, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)