

# Harrison County Regional Sewer District

September 20, 2019

## Meeting Minutes

Meeting Date: September 20, 2019  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Darin Duncan, P.E.	Board Member
Dan Lee	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)

Guests:

None present

*\*Town voting member. (2019 vote will belong to the Town of Corydon)  
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. August 16, 2019 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (August):** Steve Tolliver provided the monthly report. The plant met all permit requirements during the month of August. Steve noted the following issues during the month:
    - 1) Security System malfunction:** VCR failed and was replaced with a used unit. Cabling was also replaced. All work has been completed and the system is functioning properly.
    - 2) Vandalism:** Steve said we are still seeing vandalism at the plant. A plastic toy/object was tossed into the tanks resulting in a pipe being blocked. The toy has been dislodged and removed. System is now functioning properly.
    - 3) UV System:** Steve reported Duke Energy had what appears to be a power surge that resulted in the ballast on the UV system failing. The ballast has been replaced and is back in operation.
    - 4) Seed Sludge for Georgetown WWTP:** Steve reported that 4,500 gallons of sludge was hauled to the Town of Georgetown's WWTP to serve as seed

sludge for the Town's recently completed expansion of their WWTP. The Town accepted this sludge for free resulting in no cost to the District for sludge disposal. The only cost to the District was for the hauling cost.

**5) Water Line:** The water line that serves the plant is owned by the mobile home park. There was a repair made to a leak in the line due to freezing this past winter. The line has not been properly restored and covered with material leaving it exposed to the elements. There is a concern this line will freeze and burst again if restoration work is not completed in a timely manner. Steve will follow up once again with the mobile home park to see when this work is scheduled for completion.

**b. Smoke Testing:** Bob Woosley is still working on finalizing a layout of the collection system to allow this work to be performed. He will complete this work in the coming weeks and will have a contract for smoke testing ready for execution at the next meeting.

**c. Berkshire Sewer Charges (based on actual flow and not water meter readings):** Bob Woosley and Chris Byrd have not yet completed this task but will do so prior to the next scheduled District Board meeting.

### 3. Treasurers Report:

**a.** *Motion made by Charlie Crawford, second by Dan Lee to approve the August Treasurer's Report. Motion approved unanimously.*

**b.** *Motion made by Gary Davis, second by John Kintner to pay the following claims. Motion approved unanimously.*

#### **District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,319.29
ii. Duke Energy – lift station electric service	\$21.43
iii. Town of Corydon – Aug sewer bills	\$6,042.39
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$4,811.33
v. CAN Surety – surety bond renewal	\$147.00
vi. Schneider Alarm – repair camera at WWTP	\$165.00
vii. Heritage Eng. – retainer/website hosting	\$880.00

**c.** *Motion made by Gary Davis, second by Tony Combs to approve Heritage Engineering's invoice in the amount of \$1,350.00 for services performed to cover inspection work on the JC Moag sewer connection and work involved on the Clunie Estate regional WWTP assistance. Motion approved unanimously. This invoice will be forwarded to the County for payment from the District's County funds (account no. 30302).*

**d. Audit:** Gary made the Board aware the District is being audited for the years 2015-2018 (referred to as a Centralized Audit). The cost for this audit should be significantly less than the previous audit. The State Board of Accounts is performing this audit from their office in Indianapolis. All requests for data have been sent to them electronically.

**4. Other:**

- a. New Salisbury Area (Clunie Property):** General discussion was held and it was agreed that the site could be utilized for a future regional WWTP. Tom Tucker will schedule a meeting with the Clunie's to discuss next steps. Bob Woosley and Chris Byrd will join Tom at the meeting. The meeting will be held at Chris Byrd's office.

Next Meeting:

Regular Board Meeting: **Friday October 18, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Charlie Crawford, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative