

# Harrison County Regional Sewer District

September 21, 2016

## Meeting Minutes

Meeting Date: September 21, 2016  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
Jim Klinstiver	Board Member
Matt Beckman	Board Member (Town of Lanesville)
Dan Lee, P.E.	Board Member
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Lowell Howard	Aqua Utility Services

Absent:

Steve Tolliver Aqua Utility Services (Berkshire WWTP Operator)

*\*Town voting member.*

Action Items:

- 1. August 17, 2016 HCRSD Board Meeting Minutes:** An edit was made to the minutes as follows: Item 2. Insurance, Fourth Sentence was changed to read "Pam provided a synopsis of the policies to all Board members." *Motion made by Darin Duncan, second by Tony Combs to approve the meeting minutes as amended. Motion approved unanimously.*
- 2. Berkshire WWTP:**
  - a. Operations Report (August):** Lowell Howard reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by John Kintner, second by Dan Lee to accept the August Operations Report. Motion approved unanimously.*
  - b. Child Craft Lift Station:** Lowell reported they received a high level alarm yesterday at 9 am. Upon arriving on site they found the pump were operating in reverse and not pumping. As a result of operating in reverse the impellers spun off each pump. The pumps were pulled, impellers attached, and the pumps were placed back into service. Upon placing pumps back into service one of the pumps was pulled from service due to a suspected bearing issue. This pump is now being repaired. It is unknown at this time if the pump that is currently in operation is damaged, it is working well enough at the moment to keep the station in operation until the second pump has been repaired. What

caused the pumps to operate in reverse? Lowell stated they called in Aspire Industries (a sub-consultant to Aqua) to help in trouble shooting the problem. Aspire stated there are very few reasons that exist for the pump to run in reverse, they suspect there was issue with the power feed to the lift station as it appears the polarity is now reversed. This isn't something that just happens as it would have to be physically changed. Lowell stated they will be contacting the Harrison County REMC to discuss this matter with them. Darin Duncan suggested he contact Jason Swearins with the REMC to discuss the matter.

### 3. New Salisbury Sewer

- a. **Sewer Rate Increase (Draft Ordinance):** Bob Woosley and Chris Byrd a draft rate increase ordinance. Rates were increased 5% and language was added that allows the Board to issue annual increases not more than 5% without public hearings. It was discussed and agreed at the meeting a penalty of \$750 (the cost of the District's current sewer Tap Fee) would be added that assesses a penalty for anyone making a connection without proper notification. *A motion was made by Gary Davis, second by Tony Combs to set a Public Hearing for October 19, 2016 at 8:30 am to adopt the Rate Ordinance. Motion approved unanimously.*
- b. **New Salisbury Overall Service Exhibit:** Bob will bring a full size plot of the overall map to the next meeting.

### 4. Treasurers Report:

- a. *Motion made by John Kintner, second by Jim Klinstiver to approve the August Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

#### **District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,300.39
ii. Duke Energy – lift station electric service	\$26.23
iii. State Board of Accounts – installment payment	\$4,000.00
iv. State Board of Accounts – initial payment	\$3,636.00
v. Aqua Utility Services – Aug WWTP Op. & Lift Sta. Maint.	\$4,318.30
vi. Town of Corydon – Aug sewer bills	\$5,982.79
vii. Heritage Eng. – retainer/website/utility locate assistance	\$900.90
viii. Dillman Chastain Byrd LLC – Board mtg/draft ordinance	\$350.00

- c. **State Audit Promissory Note:** A motion was made by Gary Davis, second by Darin Duncan to approve allowing Tom Tucker to sign the note allowing the District to make payments on the audit invoice. Motion approved unanimously.

### 5. Other Items:

- a. **Long Range Planning Study Update:** The sub-committee met to discuss action items to be addressed. Bob will follow up with a summary of this

meeting. The sub-committee will meet again to discuss next steps. Bob will schedule this meeting and let everyone know the date.

Next Meeting:

Regular Board Meeting: **October 19, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

\_\_\_\_\_  
Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative