

Harrison County Regional Sewer District

September 16, 2022 Meeting Minutes

Meeting Date: September 16, 2022
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Chris Byrd	Board Attorney
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan, P.E.	Board Member
Terry Schmelz	Board Member (Town of Lanesville)
Dave Coburn	Board Member (Town of Corydon)
Aaron Tolliver	Aqua Utility Services
Steve Tolliver	Aqua Utility Services (System Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Dan Lee, P.E. Board Member

Guests:

None present

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

- 1. Town of Corydon Representative:** Dave Coburn was introduced as the temporary appointee to the District Board by the Town of Corydon.
- 2. August 19, 2022 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by Dave Coburn, to approve the meeting minutes. Motion approved unanimously.*
- 3. Summer Sewer Relief Request (1532 Rainbolt Court):** Matt Gelhausen submitted via email the water records requested by the Board at the last meeting. The Board instructed Bob Woosley to follow up with Mr. Gelhausen advising him he will need to make his request for relief to the Town of Corydon. If Corydon agrees to waive the fees for sanitary sewer usage for the water used for irrigation (i.e. water that did not go down the sewer drain) then the District will accept this waiver and will credit future invoices to account for the waiver of the fees charged. The District has already paid the Town of Corydon so a credit must be agreed upon by the Town for the District to allow this to occur.

4. Sewer Rate Increase (Corydon System): Steve Tolliver reported the updated billings have been sent to the impacted customers for the rate increase that was adopted at the Board's August 19, 2022 meeting.

5. Berkshire WWTP:

a. WWTP Expansion Project:

1) Construction Plans Update: Bob Woosley reported the bid opening scheduled to be held was postponed due to the uncertainty of funding for the project. As a result, the District's submittal to IDEM for plan approval had to be withdrawn due to time limitations. Bob presented a new IDEM Construction Permit application for Tom Tucker to sign to allow plans to be re-submitted to IDEM for construction approval. Plans will be submitted within the next several weeks. Construction bidding shall remain on hold until funding for the project has been secured.

2) Funding:

Rural Development USDA Funding: Bob Woosley updated the Board of the efforts to land a Rural Development grant. Bob met with Craig McGowan (CP Southern District Director Community Programs, Rural Development United States Department of Agriculture) and Nelso Stepro (Harrison County Commissioner) to discuss this funding option. Craig explained that typically their funding is made up of a loan and at times grant dollars coupled with the loan. It was explained to Mr. McGowan that loan dollars would not work for this project given the high rates already being paid by the system users. Mr. McGowan agreed that a grant would make the most sense. Mr. McGowan intends to help support the District's efforts to land some amount of grant dollars for the project. Mr. McGowan stated he would support the project being funded by three sources:

- READI Grant: \$1,200,000
- Rural Development USDA Grant: Amount to be determined
- Harrison County Grant: Amount to be determined

Mr. McGowan instructed the District to make an official application and submittal. Bob Woosley is in the process of preparing the application and follow up documents required. A decision on this funding likely will not occur until the spring of 2023.

b. Operations Report (August):

1) Report: Aaron Tolliver presented the August operations report. All parameters were met for the month of August. *A motion was made by Darin Duncan, second by Charlie Crawford, to accept the August operations report. Motion approved unanimously.*

2) WWTP Effluent Flow Meter: Aaron Tolliver reported the new flow meter has had a temporary cable installed that is above ground allowing the flow

meter to now function properly. Aaron is currently in the process of having a contractor bury this cable. He hopes to have this worked completed in the coming weeks.

- 3) **Star Gas Lift Station:** Aaron Tolliver reported the phase monitor malfunctioned and had to be replaced. All work has been completed.
- 4) **Child Craft Lift Station:** Steve Tolliver reported a security light has malfunctioned and will need to be replaced. They are in the process of having this work completed.
- 5) **Flow Meter for Berkshire MHP Flows:** Bob Woosley and Steve Tolliver will follow up with the installer to confirm all previous issues with this newly installed meter have been resolved.

6. **New Salisbury Collection System:** Bob Woosley reported the two (2) areas in need of immediate repairs have been completed.

- a. **Existing 8" gravity line in front of Dollar Tree:** The sag in the pipe has been corrected. There were no obvious indications of damage to the existing pipe. It is unknown how the holes at the ground surface materialized. Dan Cristiani made the repairs. They are the same contractor that originally installed the system.
- b. **Existing 4" FM at 1490 Old SR 64 (next to Dr. Taylor's office):** Dan Cristiani excavated the area and found an Indiana Utilities gas main had been drilled thru the District's 4" forcemain. The necessary repairs were made and the line is now back in service and no longer leaking. Indiana Utilities showed their records and proof of notifying Indiana 811 for utility locates prior to performing their work (their work included directional drilling of their gas line). Indiana 811 never sent notification to the District to locate the forcemain.

7. **Berkshire MHP Billings:**

- a. *A motion was made by Darin Duncan, second by Tony Combs to waive all infiltration surcharges and a new ordinance to be drafted to replace Ordinance No. 2019-01, with the goal of having a new ordinance in place by the end of the year. Motion approved unanimously.*

8. **Treasurers Report**

- a. **Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Tony Combs, second by Darin Duncan, to approve the Treasurers Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs, to pay the following claims. Motion approved unanimously.*

District Checking Account:

- i. Harrison REMC-WWTP electric service \$1,379.67

ii. Duke Energy – lift station electric service	\$60.65
iii. Town of Corydon – August sewer bills	\$13,366.90
iv. Lanesville Utilities – August sewer bills	\$518.83
v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,952.14
vi. Church Langton Loop & Banet LLC – prep for court	\$209.70
vii. National Fire & Casualty – refund deductible	\$1,091.50
viii. Heritage Eng. – Retainer/web site/NS Support/Legal support	\$4,952.32
ix. Infinity Homes – sewer deposit refunds	\$300.00
x. Steve Thieneman Builders – sewer deposit refunds	\$300.00
xi. Harrison County Treasurer – loan payment	\$4,150.00

9. Lanesville Interchange Service Area:

- a. **Amazon Facility:** Terry Schmelz report the Town of Lanesville has drafted a new rate ordinance that will add a 4” meter. Terry expects it to be approved at the next Town Council meeting. Upon adoption by the Town the District will follow up with an approval to add the 4” meter to the rates to allow Amazon to be charged for a 4” meter.

Next Meeting:

Regular Board Meeting: **October 21, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative