

Harrison County Regional Sewer District

September 17, 2014 Meeting Minutes

Meeting Date: September 17, 2014
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)*
Dan Lee	Board Member
Darin Duncan, P.E.	Board Member
Herb Schneider	Town of Lanesville (Town of Lanesville)
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Matt Robinson	Heritage Engineering
Rob Huckaby	Stantec
Jill Saegesser	River Hills Economic Development (EDA Grant Administrator)

Absent:

Rusty Sizemore	Board Member (Town of Lanesville)
Jim Klintstiver	Board Member
Fred Cammack	Board Member (Town of Corydon)

Guests:

Cassie Hauswald	Nature Conservancy
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**Town voting member.*

Action Items:

- 1. August 20, 2014 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, seconded by Darin Duncan to approve the meeting minutes. Motion approved unanimously.*
- 2. Lanesville I-64 Interchange Sewer Project:**
 - a. Award of Contract:** Bob Woosley reported the apparent low bidder (Infrastructure Systems) submitted all required documentation. In addition, all references checked out favorably. *Motion mad by Darin Duncan, seconded by Bill Byrd to award the contract to Infrastructure Systems for their submitted bid of \$498,465.00 and allow Tom Tucker to sign the Notice of Award and Notice to Proceed outside of the meeting. This motion is contingent upon the Harrison County Council approval the District's additional funding request at their meeting on September 22, 2014. Motion approved unanimously.*
 - b. Ground Breaking Ceremony:** A joint ceremony will be held with the Town of Lanesville at 10:00 am on Friday September 26, 2014 at the Town's influent pump station.

3. New Salisbury Project Update:

- a. **Construction Progress Update:** Bob Woosley reported the following items:
 - i. **Blower Tripping:** Contractor and Manufacturer's rep have both been on site to address the blower tripping issue. Bob indicated that the Contractor will be placed on notice that the warranty period for these items will be extended to ensure that all issues have been resolved (note: the blower tripping is caused by excess temperatures, with cooler weather now set in we will be unable to replicate the high temperatures of summer.)
 - ii. **Auto Dialer at EQ Basin:** Bob also informed the Board of a new issue that recently was discovered during the last rain event, the high level alarm did not sound and notify the operator. The Contractor is looking into this item.
 - iii. **Child Craft Lift Station:** The Contractor made repairs to a faulty O ring that allowed clean water (water used during start up and testing) to leak back into the wet well from the force main. The pump station is now back to normal function and it appears the leak has been corrected. As a result of this leak the water cycled over and over thru the wet well causing the pumps to run continuously during the month and resulting in a high electric bill. The District will seek reimbursement from the Contractor for payment on the high electric bill(s). Bob Woosley will notify the Contractor to expect receipt of this request for payment. Note: the District will wait until the electric bill for August is received to ensure that all overages are accounted for in the request to the Contractor.
 - iv. **Corydon Junction Road:** The County paved over top of the District's air release valves during their recent paving operations. A total of 3 air release valves were covered. Riser rings are being installed to correct this problem.
- b. **Hastings (aka Child Craft) Connection:** Still awaiting connection. Their Contractor expects to begin work in the coming weeks. It is hoped that this work will be near completion by the District's next meeting.
- c. **EDA Follow Up:** Jill reported that River Hills and Heritage Engineering are working on the final close out documents. Prior to submitting Child Craft must be connected to the sewer system.
- d. **Permit and Application for Sewer Connection:** Bob will send revised information out to the Board via email for comment prior to the next meeting.

4. Berkshire WWTP:

- a. **Operations Report (August):** Steve Tolliver reported the plant remained in full compliance for August. *Motion made by Gary Davis, seconded by Tony Combs to approve the August operations report. Motion approved unanimously.*
- b. **Generator:** Steve reported all repair work has been completed on the blower and it is now back in service.

c. Indiana 811 File Application: *A motion was made by Darin Duncan, seconded by Dan Lee to allow Steve Tolliver to file the necessary 811 Application and to allow Aqua Utility Services to be the designated point of contact acting as the Operator and Locator on behalf of the District. Motion approved unanimously.*

5. Stormwater: Rob Huckaby reported that all work is complete on the Lanesville and South Central Projects. There is a remaining balance of approximately \$2,281 in the grant funds allocated to the project. Rob will continue to follow up with each school and make site visits to check on each project periodically.

6. Sewer Use Ordinance (Ordinance No. 2014-02): Chris Byrd presented the final version of the Sewer Use Ordinance to the Board. *A motion was made by Tony Combs, seconded by Gary Davis to adopt the ordinance. Motion approved unanimously.*

7. Treasurers Report:

a. Several of the New Salisbury customers were late paying their first sewer bills. It was agreed that all customers that paid past the stated deadline will be assessed a late fee.

b. *Motion made by Bill Byrd, seconded by Dan Lee to accept the August Treasurer's Report. Motion approved unanimously.*

i. Gary Davis informed by the Board he is reviewing an item in the Income Statement as it relates to the Gross Margins for the Medical Campus. The numbers appear skewed. He will work with Aqua Utilities to work out any kinks in the new billings system. Note: Aqua is now providing all billing services for the District.

c. *Motion made by Gary Davis, seconded by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Aqua Utility Services – billing/supplies./generator mtn.	\$4,433.25
ii. Aqua Utility Services – Sept WWTP operations	\$2,424.61
iii. Town of Corydon – August sewer bills	\$5,072.10

d. *Motion made by Gary Davis, seconded by Bill Byrd to approve the following invoices. Motion approved unanimously:*

i. Heritage Engineering – HCRSD Mgmt & Project Support (Aug) \$4,280.80
ii. Heritage Engineering – Lanesville Interchange Sewer Project \$4,039.13

e. *Motion made by Bill Byrd, seconded by Tony Combs to approve the following invoice. Motion approved unanimously.*

i. Dillman, Chastain, & Byrd – Mtg Attendance/Sewer Use Ord. \$150.00

8. Other:

- a. Lanesville Interchange Rate Ordinance:** A new rate ordinance needs to be set and adopted for customers that will utilize the Lanesville Interchange Sewers. This item will be discussed in greater detail at the next meeting.

Next Meeting:

Regular Board Meeting: **Wed. October 15, 2014 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Rusty Sizemore (Lanesville)

Darin Duncan

Gary Davis, V.P./Treasurer

Dan Lee

Towns - Bill Byrd (Milltown)

Jim Klinstiver