

# Harrison County Regional Sewer District

## December 12, 2007 Meeting Minutes

Meeting Date: December 12, 2007  
7:00 pm  
Commissioner's Room  
Harrison County Courthouse  
Corydon, IN 47112

In Attendance: Tom Tucker Board Member (President)  
Gary Davis Board Member (VP/Treasurer)  
Fred Cammack Board Member (Town of Corydon)\*  
Bill Byrd Board Member (Town of Milltown)  
Tony Combs Board Member  
Daniel Lee Board Member  
Chris Byrd Board Attorney  
Bob Woosley Heritage Engineering (RSD Consultant)  
Steve Hall FMSM Engineers (RSD Consultant)

Absent: Alan Pate Town of Palmyra  
JR Eckart Board Member  
Rusty Sizemore Board Member (Town of Lanesville)  
Darin Duncan Board Member (Secretary)

Guests: Scott Miller Umbaugh & Assoc. (Rate Consultant)

\* *Town Voting Member*

### Action Items:

1. **Approved November 21, 2007 Meeting Minutes.** Motion made by Gary Davis, seconded by Dan Lee to approve the minutes. Motion passed unanimously.
2. **Hospital Medical Campus Rate Ordinance Public Hearing:** Scott Miller presented the Rate Ordinance for Hospital Medical Campus. The Board asked for public comments – Hearing none a motion was made by Gary Davis and seconded by Dan Lee to adopt the Rate Ordinance. Motion passed unanimously. The Board assigned the following number to the Ordinance: **HCRSD-2007-01.**
3. **Berkshire WWTP Update:** The sub-committee met with SSK officials on December 5, 2007 to review the revised agreement. SSK was in agreement with the revisions made by the sub-committee. SSK made the following additional requests for information to be added to the agreement:
  - **Hold Rates for 24 Months:** Prefer to hold their rates steady for 24 months. After 24 months rates will be revised as needed.
  - **Agreed Order Compliance Plan:** The District will assume ownership of the WWTP. SSK will retain ownership of the collection system within the manufactured home park.

SSK will be responsible for compliance items 1 (removal of inflow and infiltration from collection system) and 3 (closure of lagoon). The District will be responsible for item 2 (installation of equalization tank). Attached to these minutes is a copy of the compliance plan.

- **Costs:** SSK prefers to write a check in the amount of agreed upon improvements and turn the system over to the District.

The Board discussed in length the draft agreement and SSK's requests. Board members made the following comments:

- Bill Byrd voiced his concern of having one agreement for both parties (IMHC and R64). IMHC is the owner of the manufactured home park. R64 is the owner of the undeveloped single family lots tract. Bill feels that there should be two separate agreements, one for each entity. Chris Byrd stated that he felt one agreement, as it is currently written, is fine and protects the District. Chris Byrd stated that one agreement ensures that both entities are agreeing to the same rules. Bill Byrd stated that he is not supportive of the agreement as written, he is supportive of individual agreements not a combined agreement.
- Tom Tucker requested that we add language that requires a flow meter to be installed to track the flow entering the plant from the manufactured home park.
- Board members agreed that payment in full for agreed upon improvements is required up front. The District is not interested in a payment plan.
- The Board requested that Bob Woosley contact Capital Engineering to obtain their opinion on operating costs for the facility. This information will be compared to what SSK is showing as being their current operating costs.

Bob Woosley shall revise the agreement and send out to all members, including SSK, to gain final comments. The agreement will be reviewed again at the next Board meeting.

4. **Invoices:** Approved the following invoices:
  - Heritage/FMSM Inv. No. 7 – New Salisbury Project Budget: \$1,080. Motion made by Gary Davis, seconded by Dan Lee to approve the invoice. Motion passed unanimously.
  - Heritage/FMSM Inv. No. 20 – 2007 Budget: \$4,787. Motion made by Gary Davis, seconded by Tony Combs to approve the invoice. Motion passed unanimously.
  - Umbaugh Invoice – Rate Consultant Services: \$6,700. Motion made by Fred Cammack, seconded by Dan Lee to approve the invoice. Motion passed unanimously.
5. **MOU Between District and Ramsey Water Co.:** A motion was made by Gary Davis, seconded by Tony Combs to sign the agreement with Ramsey Water Company to provide billing services for the District as it relates to the Hospital Medical Campus sewer system. Per the agreement Ramsey will provide billing services for the District to the customers on this system. Motion passed unanimously.
6. **2007 Budgeted Funds:** An agreement was signed with the Commissioner's at their December 3, 2007 meeting encumbering any remaining funds in the 2007 Budget. Any remaining funds will carry forward to 2008.
7. **2008 Budget:** Bob Woosley presented a draft budget for consideration. Board members were asked to review and provide comments prior to the next meeting. The Budget will be finalized at the next meeting. The Budget must go before the Commissioner's and Council for final approval.

8. **Board Member Terms:** Bob Woosley informed the Board that several terms of members expire at the end of 2007. All Towns must appoint or re-appoint their members. The Commissioner's must also appoint or re-appoint their appointment that expires at the end of 2007 (current appointee is Darin Duncan). Attached to these minutes is a list of Board Members and their terms.
9. **Indian Creek Watershed 303d Letter:** Steve Hall presented to the Board a letter for their signature regarding the impaired waters list.

Next Meeting:

1. January 2, 2008 – 11:00 am @ Harrison County Commissioner's Room.
2. Agenda Items:
  - Approval of December 12, 2007 meeting minutes
  - 2008 Budget Review
  - Berkshire WWTP Agreement
  - Board Appointments
  - Other Items

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Corydon