

# Harrison County Regional Sewer District

## February 22<sup>nd</sup>, 2007 Meeting Minutes

Meeting Date: February 22<sup>nd</sup>, 2007  
8:30 am  
Lanesville Jaycees Club  
Heritage Park  
Lanesville, IN

In Attendance:

Darin Duncan	Board Member (Secretary)
Daniel Lee	Board Member
Gary Davis	Board Member (Vice President/Treasurer)
Rusty Sizemore	Board Member (Town of Lanesville)
Tom Tucker	Board Member (President)
Jim Pevlor	Board Member (Town of Milltown)
Tony Combs	Board Member
Alan Pate	Town of Palmyra
Bob Woosley	Heritage Engineering (RSD Consultant)
Steve Hall	FMSM Engineers (RSD Consultant)

Absent:

JR Eckart	Board Member
Fred Cammack	Board Member (Town of Corydon)*
Chris Byrd	Board Attorney

Guests: Curt Hudson Town of Milltown

\* Town Voting Member

### Action Items:

1. **Approved February 7<sup>th</sup>, 2007 Meeting Minutes.** Motion made by Tony Combs, seconded by Darin Duncan to approve the minutes. All voted in favor of this motion.
2. **Berkshire WWTP (Statement of Qualifications):** Four firms submitted SOQ's for the review of the proposed improvements to the WWTP. The firms submitting were:
  - American Consulting Engineers
  - HMB Professional Engineers, Inc.
  - Capitol Engineering, Inc.
  - Bernardin, Lochmueller & Associates, Inc.

Motion made by Darin Duncan and seconded by Gary Davis to short list American Consulting Engineers and Capitol Engineering. These firms will be invited to interviews on March 5<sup>th</sup>, 11:30 am at the Lanesville Jaycees Building. They will be allowed 15 minutes to present following by a 20 minutes question/answer session. The order of the interviews was determined by pulling their names out of a hat. American will go first at 11:30 am followed by Capitol at 12:15 pm. Letters will be sent to both of these firms informing them of being

short-listed and the interview format. Letters will also be sent to the two firms that were not selected.

It was noted that Asbury Technologies submitted an official letter on February 6, 2007 indicating they had decided to not submit on this project. (Attachment to minutes.)

3. **Milltown – Funding Request:** Mr. Curt Hudson presented to the Board a request for the District's support for additional funding for the proposed WWTP improvements. Mr. Hudson gave the following:
  - Town is under Agreed Orders with IDEM to bring their WWTP and system into compliance.
  - The proposed improvements have been bid for construction. Bids came in approximately \$135,000 over budget.
  - Mr. Hudson explained that funding had to be secured in a short time frame or the Town risked losing their grant money (CFF money). In an effort to secure the grant money they negotiated a possible extension on their Rural Development Fund loan, increasing the dollar amount to cover the shortage and the term from 25 years to 35 years.
  - Mr. Hudson has been advised that they do not think rates can be adjusted again. Rates have been increased to approximately \$45/month for a typical residential customer. If they received no additional funding and wanted to keep the term of the Rural Development loan at 25 years their rates would increase to \$50/month.
  - Town is requesting \$217,000 in additional funding (this includes contingency funds). They plan to seek \$135,000 from Harrison County and \$82,000 from Crawford County.
  - Town is asking for the support of the District prior to approaching the Commissioners.

Darin Duncan made the following motion:

*The District shall draft a letter of support to the Commissioners recommending the additional funding be granted with the stipulation that an additional 10,000 gpd capacity be reserved at the plant for the District (bringing the total capacity reserved at the plant to 50,000 gpd).*

Motion was seconded by Gary Davis. All voted in favor of this motion.

It was requested that we have a podium of some sort for the next meeting. Bob Woosley will work on getting a podium.

4. **Stormwater Ordinance:** Steve Hall presented the anticipated work elements and manhour costs associated with the introduction of the Ordinance. All agreed that this data should be presented to the Commissioners for further discussion prior to moving forward. Mr. Hall and Tom Tucker will present this information to the Commissioners at their March 5<sup>th</sup> meeting. Mr. Tucker will request that this item be placed on the Commissioners agenda under County Business to ensure that they are able to present and able to attend the District Board meeting at 11:30 am later that same day.
5. **Lanesville Boundary:** Bob Woosley presented a draft service boundary. Rusty Sizemore will review this with the Town and contact Mr. Woosley for any revisions that are required. This will be brought before the Board at a future meeting date for further discussion.

6. **Rate Consultant:** Tom Tucker has contacted Scott Miller with Umbaugh and Associates regarding meeting with the District to discuss rates (particularly those for the Hospital site). Mr. Miller had indicated that he was available on March 21<sup>st</sup>. Mr. Tucker will call and invite him to attend the March 21<sup>st</sup> District Board meeting at 11:30 am.
7. **Next Meeting (Date/Place Change):** The next meeting has been moved from Wed. March 7<sup>th</sup> to Monday March 5<sup>th</sup>. This meeting will be held in Lanesville at the Lanesville Jaycee Building in Heritage Park.
8. **FMSM 205j Grant (Invoice):** Motion made by Gary Davis and seconded by Dan Lee to approve the January invoice for FMSM. Motion carried with a unanimous vote.

Next Meeting:

1. Monday March 5<sup>th</sup>, 2007: 11:30 am, Lanesville Jaycees Building
2. Agenda Items:
  - Approval of Feb. 22<sup>nd</sup> meeting minutes
  - Berkshire WWTP Interviews (American Consulting & Capitol Eng.)
  - Milltown: update on Commissioner's Mtg. earlier in the day

Minutes prepared by: Heritage Engineering/FMSM Engineers

## End of Minutes

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Corydon