

Harrison County Regional Sewer District

November 1st, 2006 Meeting Minutes

Meeting Date: November 1st, 2006
11:30 am
Harrison County Commissioner's Room
Harrison County Courthouse
Corydon, IN

In Attendance:

Gary Davis	Board Member (Treasurer)
Daniel Lee	Board Member
Herb Schneider	Board Member (Town of Lanesville)
JR Eckart	Board Member
Tom Tucker	Board Member (President)
Tony Combs	Board Member
Fred Cammack	Board Member (Town of Corydon)
Jim Pevlor	Board Member (Town of Milltown)
Alan Pate	Town of Palmyra
Bob Woosley	Heritage Engineering (RSD Consultant)
Steve Hall	FMSM Engineers (RSD Consultant)
Chris Byrd	Board Attorney

Absent: Darin Duncan Board Member (Secretary)

Guests: Jonni DiLaura Schmidt Schmidt Cabinet Company

Action Items:

1. Approved October 18th, 2006 Meeting Minutes. Motion made by Gary Davis, second by JR Eckart.
2. Schmidt Cabinet: Bob Woosley will contact IDEM (Jennifer Donahue) to determine the status of the letter submitted to them on October 13th regarding Schmidt Cabinet's possible connection to a public sewer system.
3. Berkshire WWTP: A site visit with the North Madison (KY) Sewer District will be scheduled to discuss their past dealings with SSK Communities (owner of Berkshire) as it relates to transfer of ownership of the WWTP. Bob Woosley will contact Jim Rowe (Chair of District) to determine if Nov. 15th will work.
4. Hospital Service: Bob Woosley shall revise the capacity request letter to Corydon. This letter shall be amended to include details on the anticipated loading information for the hospital's flow. This letter will be revised and signed at the next meeting for submittal to Corydon.

5. Budget (2007): A budget shall be prepared that includes all projected costs for 2007. This shall include: engineering support, legal support, insurance, potential projects, creation of a website, and miscellaneous reimbursements. A draft of this budget shall be reviewed at the next meeting. Once approved, this budget shall be presented to the Commissioners. It is anticipated that this budget will be presented at the **December 4th Commissioner's Meeting**.
6. Stormwater Oversight Request: Outstanding issues pertaining to the 205j Grant have been satisfactorily resolved (per a report from Chris Byrd). Therefore, we will once again approach the Commissioner's with a request for the transfer of stormwater oversight. This request will be made at the **November 6th Commissioner's Meeting**.
7. Site Visits to Local WWTP's: It was suggested by a Board member that site visits to all the local WWTP's in the County would be helpful in educating the Board. All agreed. Therefore, site visits will be set up in the near future for all Board members able to attend.

Summary of Items Discussed

1. Hospital Service:
 - The District shall make an official request in writing to Corydon for the acceptance of flow.
 - Corydon shall respond with what improvements are required to their system to accept this flow.
 - The District shall then meet with the Hospital to inform them of the final improvements that are needed.
 - Improvements shall then be designed to meet the requirements of Corydon.
 - Financing: who will pay for these improvements? Discussion was held that perhaps the entire cost of the improvements should be the burden of the hospital to cover, given that they have chosen to start construction prior to having all issues resolved. This shall be discussed further at a future meeting.
2. Website: Bob Woosley presented the idea of creating a website for the District. Items to be considered for posting on the site include: contact information, fees, design standards, board agendas and minutes. Other Districts have found these sites to be beneficial in keeping their residents informed. All agreed to give this consideration. A line item shall be added to the draft budget for next year to include a website.
3. Design Standards: Darin Duncan is heading a committee to create draft standards. Bob Woosley reported that at the IRSDA Annual Conference (Oct. 30th) he discussed these standards with the Mr. Andrew Williams, Utility Director for the Clay Township Regional Sewer District. Mr. Williams stated that they are currently updating their design standards by utilizing those from the Indianapolis MSD. They are going to use the parts of MSD's standards that apply to work they are doing. He suggested we follow the same course and utilize those of the Louisville and Jefferson County Metropolitan Sewer District. A draft set of standards will be presented at the next board meeting.

Next Meeting:

1. Nov. 15th, 2006 at 8:30 a.m. @ Harrison County Commissioner's Room (this meeting may be re-scheduled if a meeting is established with the Madison County Sewer District).
2. Agenda Items:
 - Stakeholders List for Stormwater Group – schedule meeting
 - Hospital – finalize request for capacity
 - 2007 Budget Review (review 1st draft)
 - Schmidt – IDEM officials – update on meeting with IDEM
 - Sewer Standards

Minutes prepared by: Heritage Engineering/FMSM Engineers

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, Treasurer

JR Eckart

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