

# Harrison County Regional Sewer District

## November 21, 2007 Meeting Minutes

Meeting Date: November 21, 2007  
8:30 am  
Commissioner's Room  
Harrison County Courthouse  
Corydon, IN 47112

In Attendance: Tom Tucker Board Member (President)  
Gary Davis Board Member (VP/Treasurer)  
Fred Cammack Board Member (Town of Corydon)\*  
Darin Duncan Board Member (Secretary)  
Bill Byrd Board Member (Town of Milltown)  
Tony Combs Board Member  
Chris Byrd Board Attorney  
Bob Woosley Heritage Engineering (RSD Consultant)  
Steve Hall FMSM Engineers (RSD Consultant)

Absent: Alan Pate Town of Palmyra  
Daniel Lee Board Member  
JR Eckart Board Member  
Rusty Sizemore Board Member (Town of Lanesville)

\* *Town Voting Member*

### Action Items:

1. **Approved November 7, 2007 Meeting Minutes.** Motion made by Darin Duncan, seconded by Tony Combs to approve the minutes. Motion passed unanimously.
2. **Hospital Medical Campus Rate Ordinance:** The Rate Ordinance for Hospital Medical Campus was introduced and the First Reading of the Ordinance was held. A motion was made by Darin Duncan and seconded by Tony Combs to set the Public Hearing date of December 12<sup>th</sup>, 7:00 pm (Harrison County Courthouse Commissioner's Room). Motion passed unanimously. The Notice of the Public Hearing and the Rate Ordinance will be advertised in the Corydon Democrat on November 28<sup>th</sup> and December 5<sup>th</sup>, 2007.
3. **Berkshire WWTP Update:** A draft copy of the agreement prepared by the subcommittee was reviewed. Board members requested the sub-committee proceed with a follow up meeting with SSK to review the recommended changes made to the agreement by the Board. A tentative date of December 5<sup>th</sup> at 11:00 am was set for the sub-committee meeting. The Board further requested the following:
  - Sub-committee shall request a copy of the current operators contract with SSK. Current operator is Astbury Water Technologies.
  - Ask the question: Was SSK planning to raise their rates due to the recent improvements made to comply with the IDEM Agreed Order?

- Get a copy of financial statements from SSK.
  - Request both a Performance Bond and a Letter of Credit to cover any needed improvements that are agreed upon as part of the agreement.
  - Review the information distributed to the Board from Aqua Utilities during the interview of short listed firms when the Board was considering a contract with a firm to provide a review of the facilities.
4. **Invoices:** Approved the following invoices:
- Heritage/FMSM Inv. No. 6 – New Salisbury Project Budget: \$660. Motion made by Gary Davis, seconded by Tony Combs to approve the invoice. Motion passed unanimously.
  - Heritage/FMSM Inv. No. 19 – 2007 Budget: \$2,676. Motion made by Tony Combs, seconded by Gary Davis to approve the invoice. Motion passed unanimously.
  - Section 205j Grant:  
FMSM Invoices No. 5 (\$9,289.30) & No. 6 (\$34,274.50): These invoices were resubmitted for approval, they were misplaced by the State. Motion made by Darin Duncan, seconded by Gary Davis to approve the invoices. Motion passed unanimously. The grant project is now 80% complete.
5. **MOU Between District and Ramsey Water Co.:** Tom Tucker requested that Chris Byrd review the agreement presented to the District from Ramsey Water Company for their billings services for the Hospital Medical Campus sewer system. Per the agreement Ramsey will provide billing services for the District to the customers on this system. Chris Byrd will review and report back to the Board.
6. **2007 Budgeted Funds:** Darin Duncan asked if there were funds remaining in the 2007 Budget (originally \$75k) and the Seed Money (originally \$50k and currently being used for the New Salisbury Project) Funds for 2007. Bob Woosley reported that yes there are currently funds remaining in both. The 2007 Budget may be depleted via billings for November and December from Heritage/FMSM. The Board requested that Chris Byrd draft an agreement between the District and County to encumber any remaining funds in both accounts to allow work to continue after December 31, 2007. Chris Byrd will draft this agreement and a member of the Board will make the presentation to the Commissioners in the month of December.
7. **2008 Budget:** The Board requested that Heritage/FMSM prepare a draft budget for review at the Board's next meeting. This budget must be presented to the Commissioner's for consideration as soon as possible. Bob Woosley will prepare a draft and distribute for review prior to the next District meeting.

Next Meeting:

1. December 12, 7:00 pm @ Harrison County Commissioner's Room.
2. Agenda Items:
  - Approval of November 21, 2007 meeting minutes
  - Hospital Rate Ordinance: Public Hearing on Medical Campus Rate Ordinance
  - 2008 Budget Review
  - Other Items

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Corydon