

Harrison County Regional Sewer District

October 17, 2007 Meeting Minutes

Meeting Date: October 17, 2007
8:30 am
Commissioner's Room
Harrison County Courthouse
Corydon, IN 47112

In Attendance: Tom Tucker Board Member (President)
Fred Cammack Board Member (Town of Corydon)*
Daniel Lee Board Member
Darin Duncan Board Member (Secretary)
Bill Byrd Board Member (Town of Milltown)
Tony Combs Board Member
Bob Woosley Heritage Engineering (RSD Consultant)
Steve Hall FMSM Engineers (RSD Consultant)

Absent: Alan Pate Town of Palmyra
Rusty Sizemore Board Member (Town of Lanesville)
Gary Davis Board Member (VP/Treasurer)
JR Eckart Board Member
Chris Byrd Board Attorney

Guests: Scott Miller H.J. Umbaugh (Rate Consultant)

* *Town Voting Member*

Action Items:

1. **Approved October 3, 2007 Meeting Minutes.** Motion made by Tony Combs, seconded by Darin Duncan to approve the minutes with the following corrections:
 - **Item 1:** Changed "Approved September 20, 2007 Meeting Minutes" to "Approved September 19, 2007 Meeting Minutes". Changed word "start" to "stark".Motion passed unanimously.
2. **Hospital Service Rate Analysis:** Scott Miller distributed a draft rate analysis that was revised based on additional information provided by the Board. Mr. Miller presented the study and explained how the rates were determined. Items discussed:
 - The Board requested that the amount allocated for Insurance be increased from the proposed \$2,000 to \$3,500 annually.
 - Rates are currently based on the District having no debt service on the system serving the hospital. This is a direct result of the Hospital and/or County financing all improvements required to serve the facility. As a result the rates are artificially lowered than they would have been if debt serviced existing.
 - Rates will be classified as "Harrison County Hospital Medical Campus Rates". These rates will only apply to the hospital. Future customers will likely result in a new rate study being performed.

- Board requested that Mr. Miller calculate a second set of rates that assumes money would have been borrowed by the District to finance the improvements. This revised rate will be used for informational purposes only. It will be used to educate the Board on what impact borrowing funds has on rates.
 - Ramsey Water is currently working on a Memorandum of Understanding between Ramsey and the District that will spell out how billings will occur and the charges associated with the billings.
 - The Board suggested that the rate only include charges for 2" and 8" meters at this time.
 - Monthly surveillance fees will be reduced from \$660 to \$330. The amount of this item is determined by the current inter-local agreement between the Town and District.
 - It was recommended that upon adoption of the rate ordinance that a copy be sent to the Hospital as a courtesy for their review prior to the public hearing.
 - Mr. Miller will revise the rate analysis based on the comments received and submit the final rate study at the November 7, 2007 Board Meeting. Current schedule is for the Board to adopt a Rate Ordinance at the November 7, 2007 meeting. A public hearing will then be held later in the month prior to final acceptance of the ordinance.
3. **Berkshire WWTP Subcommittee:** The subcommittee has not met to review the draft agreement prepared by SSK. The committee will meet prior to the next Board meeting and will make a recommendation to the Board at that time.
 4. **Invoices:** Approved the following invoices:
 - Heritage/FMSM Invoice No. 5 – New Salisbury Project Budget: \$1,080 Motion made by Tony Combs, seconded by Dan Lee. Motion passed unanimously.
 - Heritage/FMSM Invoice No. 18 – 2007 Operating Budget: \$2,967 Motion made by Dan Lee, seconded by Tony Combs. Motion passed unanimously.
 - Chris Byrd Invoice – Legal Fees: \$100 Motion made by Darin Duncan, seconded by Tony Combs. Motion passed unanimously.
 5. **IRSDA Conference:** Bob Woosley reminded everyone of the annual conference on October 29th. Gary Davis, Tom Tucker, and Bob Woosley are attending.
 6. **Indiana Water Pollution Control Board Mtg (Nov. 14th, 2007):** Location of meeting has not yet been determined. IWPC will make this determination and notify the District. District has been asked to facilitate taking them on a site tour in the morning following by a detailed presentation at or near 1:30 pm. The detailed presentation will focus on how the District was formed and include a presentation on what we have done and where we are headed in the future. Steve Hall and Bob Woosley will prepare a draft of this presentation and present this to the Board at their next meeting. Darin Duncan asked if there were funds remaining in Heritage/FMSM's current contract to cover this effort (given that it was not included in the original budget projections). Bob Woosley stated that he felt there were sufficient funds to cover this effort. Darin requested that they review the budget and notify the Board if it appeared there would be a shortage.

Next Meeting:

1. November 7, 11:30 am @ Harrison County Commissioner's Room.
2. Agenda Items:
 - Approval of October 17, 2007 meeting minutes
 - Hospital Rate Ordinance

- Berkshire Update
- IWPC Board Meeting: review of presentation material
- IRSDA Conference Update
- Other Items

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon